

## **Minutes**

### **Woodbury City Combined Planning/Zoning Board**

**June 15, 2016**

The following are the minutes of the Woodbury Combined Planning and Zoning Board as held on Wednesday, June 15, 2016 in the Woodbury City Hall Council Chambers. The proceedings of the meeting are recorded and available for public inspection at the Office of the Administrative Officer. Copies of resolutions of approval or denial are on file with the Administrative Officer.

Chairman Sam Ferraino started the meeting at 7:02 pm.

Chairman Ferraino announced it was a regularly scheduled meeting of the Woodbury Combined Planning/Zoning Board and was duly noticed as required by The Open Public Meetings Act.

Pledge of allegiance

Roll Call made by Mr. Bosworth

Present: Mayor William Volk  
Councilman David Swanson  
Chairman Sam Ferraino  
Vice-Chairman Mark Seigel  
Mr. Mark Meagher  
Ms. Latisha Marks  
Mr. Brian Bosworth  
Ms. Karlene O'Connor  
Mr. Philip Hagerty  
Mr. Justin Geist  
Ms. Shelley Laurence

Absent: Mr. Ryan Lange  
Mr. Christopher LaCroix  
Mr. John Leech-Board Secretary

Staff: Mr. Charles Fiore-Board Solicitor  
Mr. Paul Breier-Board Engineer  
Mr. Robert Melvin-Board Planner

**Minutes:**

A motion to approve the minutes for the meeting held on May 18, 2016 was made by Ms. Marks, seconded by Mayor Volk and passed unanimously. Councilman Swanson abstained from voting.

**Certificate of Appropriateness:** Kevin Hourican 22 South Broad Street (Sign/Exterior Paint)

Mr. Fiore swore in Mr. Hourican for testimony before the Board.

A motion to approve the HPC application for 22 South Broad Street with the contingency that the sign size is reviewed by the Zoning Official was made by Vice-Chairman Seigel and seconded by Mayor Volk. Ms. Laurence voted no on the motion and Mr. Meagher abstained from voting. The motion passed by a majority of the voting members.

A motion to deny the HPC application without prejudice for 53 South Broad Street was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously.

**New Business:** Mayor Volk informed the meeting that after 39 years of service to the City of Woodbury, Mr. Brian Bosworth is retiring and that this is his last official Board meeting. Mayor Volk read proclamation that he also presented to Mr. Bosworth. Mr. Bosworth received a rousing round of applause from the entire meeting. Mr. Bosworth addressed the meeting and thanked everyone in attendance.

Letter from Holy Angels Parrish (Waiver of Performance Bond)

A motion to deny the Performance Bond Waiver application for Holy Angels Parrish was made by Mayor Volk, seconded by Mr. Hagerty and passed unanimously.

**Resolutions:** **P/Z-11-2016** Inspira (Area in Need of Redevelopment)

A motion to approve Resolution **P/Z-11-2016** was made by Mr. Meagher, seconded by Mayor Volk and a roll call vote taken:

Mayor Volk-Yes	Mr. Meagher-Yes	Mr. Hagerty-Yes
Chairman Ferraino-Yes	Ms. Marks-Yes	Mr. Geist-Yes
Vice-Chairman Seigel-Yes	Mr. Bosworth-Yes	Ms. Laurence-Yes

The motion passed 9-0

**HPC-3-2016** 22 South Broad Street (Sign/Exterior Paint)

A motion to approve Resolution **HPC-3-2016** was made by Mr. Bosworth, seconded by Vice-Chairman Seigel and a roll call vote taken:

Mayor Volk-Yes  
Councilman Swanson-Yes  
Chairman Ferraino-Yes

Vice-Chairman Seigel-Yes  
Mr. Meagher-Yes  
Ms. Marks-Yes

Mr. Bosworth-Yes  
Ms. O'Connor-Yes  
Mr. Hagerty-Yes

The motion passed 9-0

A motion to open the meeting to public was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously.

A motion to close the meeting to the public was made by Councilman Swanson, seconded by Mr. Hagerty and passed unanimously.

A motion to adjourn the meeting was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously.

The meeting ended at 7:32 pm.

Respectfully submitted  
John Leech