

**ORDINANCE # 2263-17**

**AN ORDINANCE TO FIX AND ESTABLISH SALARIES AND RATE OF COMPENSATION ON THE VARIOUS OFFICERS AND EMPLOYEES OF THE CITY OF WOODBURY IN THE COUNTY OF GLOUCESTER, AND TO PROVIDE THE MANNER OF PAYMENT THEREOF AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH**

**BE IT ORDAINED** by the Mayor and City Council of the City of Woodbury, and it is hereby enacted and ordained by the authority of the same as follows:

**SECTION 1.** The payment of all salaries and compensation required to be made under the provisions of this ordinance shall be on an annual, bi-weekly, quarterly or hourly pays-per-year basis commencing with the first pay period of January 2017, or as otherwise noted below.

**SECTION 2.** The salary of the following officers and employees classifications shall be:

**SECTION 2A. ANNUAL SALARY (Paid in 26 Bi-Weekly Pays in 2017)**

1	Administrator		\$85,957.85 - \$110,000
2	Interim Administrator	7/5/2017	\$ 110,000.00
3	City Clerk		\$38,646.62 - \$48,000
4	Economic Development Director		\$ 70,364.99
5	Housing Liaison		\$ 10,825.38
6	Tax and Utility Collector		\$68,000 - \$73,921.46
7	Tax and Utility Clerk		\$ 35,019.86
8	Registrar		\$ 37,888.84
9	Deputy Registrar		\$10,000 - \$33,429.32
10	Administrative Secretary		\$ 44,184.01
11	Secretary of Board of Health		\$ 2,922.70
12	Chief Financial Officer		\$ 49,074.79
13	Deputy Administrator		\$ 42,671.33
14	Grants Coordinator & Treasurer		\$ 19,207.61
15	Assistant Municipal Finance Officer		\$ 44,797.79
16	Senior Housing Inspector		\$ 59,284.62
17	Planning Board Administrator		\$5,000 - \$15,000
18	Planning Board Secretary		\$2,000 - \$5,000
19	Housing Inspector		\$35,000 - \$45,000
20	Zoning Officer		\$5,000 - \$15,000
21	Administrative Assistant - Code Enforcement/Housing		\$40,000 - \$45,000
22	Code Enforcement Officer		\$20,000 - \$40,000
23	Public Works Manager		\$ 88,714.96
24	Public Works Operations Manager		\$ 68,978.52
25	Water/Sewer Metering Coordinator/Assistant Billing Clerk		\$ 44,570.74
26	Recycling Coordinator		\$5,000 - \$16,562.84
27	Public Works Department Secretary		\$ 43,159.38
28	Police Clerk		\$ 40,575.60
29	Administrative Assistant - Police		\$ 31,836.24
30	Librarian		\$50,000 - \$70,000
31	Library Computer/Operating Systems Coordinator		\$ 34,680.00
32	JIF Safety Coordinator		\$ 7,527.52
33	Emergency Management Coordinator		\$ 5,100.00
34	Deputy Emergency Management Coordinator		\$ 5,828.17

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35	Fire Administrator	until 5/5/17	\$	10,200.00
		7/5/2017	\$	10,000.00
36	Community Communications Manager		\$	5,000.00

**SECTION 2B. ANNUAL SALARY (Paid Quarterly)**

1	Mayor		\$	3,360.83
2	President of City Council		\$	2,854.16
3	Councilpersons		\$	2,514.87

**SECTION 2C. HOURLY**

1	Annual Dog Clinic Workers	for day 1/21/17	\$	80.00
2	Children's Services Coordinator			\$15.00 to \$20.00
3	Library Staff			\$9.75 to \$17.00
4	Police Special Officers		\$	14.81
5	Police Cadet		\$	10.85
6	Police Maintenance Person		\$	20.81
7	Crossing Guards		\$	13.03
8	Administrative Assistant	Part-time		\$10.00 to \$18.00
9	Part-Time Clerical			\$8.50 to \$15.00
10	Water/Sewer Metering Coordinator/Assistant Billing Clerk	Part-time	\$	24.49

**SECTION 3.** The City recognizes the following unions, whose member employees' salaries and hourly rates are stated in their respective collective bargaining agreements - PBA Local 122, FMBA 62, and UFCW Local 1360. In addition to the annual salary, certain members of the Police Department and Fire Department shall be paid for thirteen (13) legal holidays in accordance with contractual agreements. Payment shall be made on or before December 1, 2017 or as specified in contractual agreements.

**SECTION 4.** The following shall be paid in accordance with contractual agreements - shift differential, shift leader pay, on-call pay and clothing maintenance allowance.

**SECTION 5.** The use of private automobiles, where authorized on City business, shall be compensated on the basis as allowed by the Internal Revenue Service. Payment will be made by voucher upon proper certification of use by the employee.

**SECTION 6.** All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed and this ordinance shall take effect upon final passage and publication as required by law. If any section, paragraph, subdivision, clause or provision of the ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

Introduced at a meeting of the Mayor and City Council, of the City of Woodbury, on June 27, 2017 and finally passed at a regular meeting held on July 11, 2017.

  
 TRACEY PARKER  
 President of Council

ATTEST   
 ROY A. DUFFIELD  
 Clerk

APPROVED   
 JESSICA M. FLOYD  
 Mayor

Ayes 7 Tierney, McIlvaine, Johnson, Fleming, Parker, Reddin,  
 O'Connor,  
 Nay 1 Swanson  
 Absent 1 Carter