

Minutes

Woodbury City Combined Planning/Zoning Board

May 21, 2014

The following are the minutes of the Woodbury Combined Planning and Zoning Board as held on Wednesday, May 21, 2014 in the Woodbury City Hall Council Chambers. The proceedings of the meeting are recorded and available for public inspection at the Office of the Administrative Officer. Copies of resolutions of approval or denial are on file with the Administrative Officer.

Chairman Sam Ferraino started the meeting at 7:00 pm.

Chairman Sam Ferraino announced it was a regularly scheduled meeting of the Woodbury Combined Planning/Zoning Board and was duly noticed as required by The Open Public Meetings Act.

Pledge of allegiance

Roll Call made by Mr. Bosworth

Present: Mayor William Volk
Councilman David Trovato
Chairman Sam Ferraino
Vice-Chairman Mark Seigel
Mr. John Belko
Mr. Mark Meagher
Mr. Brian Bosworth
Mr. Christopher LaCroix
Ms. Latisha Marks

Absent: Mr. Robert Langi
Mr. Ryan Lange

Staff: Mr. Charles Fiore-Board Solicitor
Mr. Robert Melvin-Board Planner
Mr. Paul Breier-Board Engineer
Mr. John Leech-Board Secretary

Minutes:

A motion to approve the minutes for the meeting held on April 16, 2014 was made by Vice-Chairman Seigel, seconded by Mayor Volk and passed unanimously.

Certificate of Appropriateness: Mr. Bosworth gave an overview of the actions taken by the Historic Preservation Committee on the following applications.

Applicant: Cheryl Harris-305 South Broad Street (Sign)

Applicant: Wendy Kunz/Woodbury Presbyterian Church-67 South Broad Street (Windows, Doors, Paint, Steps, Etc.)

Applicant: Terri Spence-11 Curtis Ave (Paint, Signage)

Applicant: Thomas Whitman-39 South Broad Street (Sign)

A motion to approve all four HPC applications was made by Mr. Meagher, seconded by Mr. Belko and passed unanimously.

Resolutions:

P/Z-14-2014-48 North Broad Street Urban Renewal for 48 N. Broad St. (Amended site plan; minor subdivision; variances; etc.)

A motion to approve resolution **P/Z-14-2014** was made by Mr. Belko, seconded by Mr. Meagher and a roll call vote taken:

Mayor Volk-Yes	Vice-Chairman Seigel-Yes	Mr. LaCroix-Yes
Councilman Trovato-Yes	Mr. Belko-Yes	Ms. Marks-Yes
Chairman Ferraino-Yes	Mr. Meagher-Yes	

The motion passed 8-0

P/Z-15-2014-48 North Broad Street Urban Renewal for 48 N. Broad St. (Sign)

A motion to approve resolution **P/Z-15-2014** was made by Mr. Meagher, seconded by Councilman Trovato and a roll call vote taken:

Mayor Volk-Yes	Vice-Chairman Seigel-Yes	Mr. LaCroix-Yes
Councilman Trovato-Yes	Mr. Belko-Yes	Ms. Marks-Yes
Chairman Ferraino-Yes	Mr. Meagher-Yes	

The motion passed 8-0

HPC-7-2014-Applicant: Cheryl Harris-305 S. Broad Street (sign)

HPC-8-2014-Applicant: Wendy Kunz/Woodbury Presbyterian Church-67 Street Broad Street (Windows, Doors, Paint, Steps, Etc.)

HPC-9-2014-Applicant: Terri Spence-11 Curtis Avenue (Paint, Signage)

HPC-10-2014-Applicant: Thomas Whitman-39 S. Broad Street (Signage)

A motion to approve **HPC-7, 8, 9 & 10** was made by Mr. Belko, seconded by Mr. Meagher and a roll call vote taken:

Mayor Volk-Yes	Vice-Chairman Seigel-Yes	Mr. Bosworth-Yes
Councilman Trovato-Yes	Mr. Belko-Yes	Mr. LaCroix-Yes
Chairman Ferraino-Yes	Mr. Meagher-Yes	Ms. Marks-Yes

The motion passed 9-0

New Business:

Proposed New Sign Ordinance

Mr. Melvin addressed the Board with regards to the proposed changes to the City sign ordinance. Mr. Melvin explained in detail how the new ordinance is laid out and how more user friendly it will be. The Board and Mr. Melvin discussed the different aspects of the proposed new ordinance.

A motion to approve **P/Z-16-2014** recommending that the proposed sign ordinance be forwarded to the City Council for adoption and that the proposed sign ordinance is consistent with the City's master plan was made by Mr. Belko, seconded by Councilman Trovato and a roll call vote taken:

Mayor Volk-Yes	Vice-Chairman Seigel-Yes	Mr. Bosworth-Yes
Councilman Trovato-Yes	Mr. Belko-Yes	Mr. LaCroix-Yes
Chairman Ferraino-Yes	Mr. Meagher-Yes	Ms. Marks-Yes

The motion passed 9-0

A motion to open the meeting to the public was made by Mr. Meagher, seconded by Councilman Trovato and passed unanimously.

A motion to close the meeting to the public was made by Councilman Trovato, seconded by Mr. Meagher and passed unanimously.

A motion to adjourn the meeting was made by Councilman Trovato, seconded by Mr. Bosworth and passed unanimously.

The meeting ended at 7:31 pm.

Respectfully submitted
John Leech