

Minutes

Woodbury City Combined Planning/Zoning Board

March 19, 2014

The following are the minutes of the Woodbury Combined Planning and Zoning Board as held on Wednesday, March 19, 2014 in the Woodbury City Hall Council Chambers. The proceedings of the meeting are recorded and available for public inspection at the Office of the Administrative Officer. Copies of resolutions of approval or denial are on file with the Administrative Officer.

Chairman Sam Ferraino started the meeting at 7:00 pm.

Chairman Sam Ferraino announced it was a regularly scheduled meeting of the Woodbury Combined Planning/Zoning Board and was duly noticed as required by The Open Public Meetings Act.

Pledge of allegiance

Mayor Volk swore in new Board member Mr. Christopher LaCroix

Roll Call made by Mr. Leech

Present: Mayor William Volk
Councilman David Trovato
Chairman Sam Ferraino
Vice-Chairman Mark Seigel
Mr. John Belko
Mr. Mark Meagher
Mr. Ryan Lange (Arrived at 7:06)
Mr. Christopher LaCroix
Ms. Latisha Marks

Absent: Mr. Robert Langi
Mr. Brian Bosworth

Staff: Mr. Charles Fiore-Board Solicitor
Mr. Robert Melvin-Board Planner
Mr. Paul Breier-Board Engineer
Mr. John Leech-Board Secretary

Minutes:

A motion to approve the minutes for the meeting held on February 19, 2014 was made by Mr. Belko, seconded by Mayor Volk and passed unanimously.

Certificate of Appropriateness:

Applicant: Chris Bishop-101 Cooper Street (Sign)

A motion to approve the application for 101 Cooper Street was made by Mr. Belko, seconded by Mr. Meagher and passed unanimously.

Applicant: Vanguard Adjusters-108 Euclid Street (Roof)

A motion to approve the application for 108 Euclid Street was made by Mr. Belko, seconded by Councilman Trovato and passed unanimously.

New Business:

A letter from Mayor and Council requesting the Board review the sidewalk ordinance.

The Board discussed the issue of the sidewalk ordinance and the process of asking for relief from some parts of the ordinance. The Board discussed the different ways to achieve a more streamline process.

Resolutions:

A motion to approve resolution **HPC-3-2014** was made by Mr. Belko, seconded by Mr. Meagher and passed unanimously.

A motion to approve resolutions **HPC-4-2014** was made by Mr. Belko, seconded by Councilman Trovato and passed unanimously.

A motion to open the meeting to the public was made by Mr. Belko, seconded by Vice-Chairman Seigel and passed unanimously.

A motion to close the meeting to the public was made by Mr. Meagher, seconded by Mr. Belko and passed unanimously.

The Board further discussed the sidewalk ordinance and what changes should be made.

A motion that the Board recommends to Council to amend the Sidewalk Ordinance and change the variance to a design waiver and that the Chief of Police, Public works and the Fire Marshal be notified anytime a Sidewalk Design Waiver is requested was made by Mr. Belko and seconded by Vice-Chairman Seigel, discussion followed. The motion was amended to recommend that the Council review Chapter 167.25-1 of the Sidewalk Ordinance for the purposes of streamlining the process to a design waiver from a "C" Variance, ask for input from the Chief of Police, Public Works, Fire Marshal and Engineer, ask Council to consider fees, escrow and the notification requirement be waived and that an abbreviated application be created was made by Mr. Belko seconded by Councilman Trovato and passed unanimously.

A motion to adjourn the meeting was made by Mr. Belko, seconded by Mayor Volk and passed unanimously.

The meeting ended at 7:37 pm.

Respectfully submitted
John Leech