

**MINUTES
WOODBURY CITY COUNCIL MEETING
AUGUST 8, 2011**

Pledge of Allegiance:

President Sloane opened the meeting at 7:30 pm with the Pledge of Allegiance.

Invocation:

Reverend Robert Moore delivered the Invocation.

Reading of the Open Public Meeting Statement:

The City Clerk, Roy A. Duffield, read the Public Meeting Statement.

Roll Call

Present: Pottillo, Carter, Brown, Fleming, Tierney, Trout, President Sloane and Mayor Riskie

Absent: Louis, Connor

Approval of Minutes:

Motion by Councilman Trout, seconded by Councilman Pottillo the minutes of July 25, 2011 were approved as submitted. Councilwoman Tierney abstained.

Open to the Public for Agenda Items:

Motion by Councilwoman Tierney, seconded by Councilman Trout, the regular order of business was suspended and the floor was opened to the Public for Agenda Items Only.

Paul Bunn, 36 Packard Avenue, came forward to inquire about the property in question in Resolution # 11-132; asking if the property was a lakeside property. Roy A Duffield, Tax Assessor, responded that it was private property owned by the Traband Family. It is the lane that runs next to the lake from Holroyd Street to Hunter Street.

On motion of Councilwoman Tierney, seconded by Councilman Trout, the Public Portion was closed and the Regular Order of Business was resumed.

PUBLIC SESSION ON ORDINANCES AND RESOLUTIONS

Resolutions and Ordinances

Finance & Administration

#2142-11 - Refunding Bond Ordinance Providing for the Refunding of the City's Outstanding Callable General Obligation Bonds, Series 2002, Dated August 15, 2002; Authorizing the Issuance of up to \$5,100,000 of General Obligation Refunding Bonds of the City of Woodbury, County of Gloucester, New Jersey, to Finance the Costs Thereof; Making Certain Determinations and Covenants in Connection Therewith; and Authorizing Certain Related Actions in Connection with the Foregoing (2nd Reading)

Councilman Fleming presented the above-entitled ordinance for final reading.

The City Clerk read the title of the ordinance.

On motion of Councilman Fleming, seconded by Councilwoman Tierney, the ordinance was ordered opened for Public Hearing.

On motion of Councilman Fleming, seconded by Councilwoman Tierney, the Public Hearing was ordered closed.

On motion of Councilman Fleming, seconded by Councilman Pottillo, the ordinance was adopted by a roll call vote.

Ayes	7	Pottillo, Carter, Brown, Fleming, Tierney, Trout, President Sloane
Nays	0	
Absent	2	Louis, Connor

#11-129 - Resolution of the City Council of the City of Woodbury, County of Gloucester, New Jersey, Authorizing the Preparation and Distribution of Offering Documents in Connection with the Sale of the City's General Obligation Refunding Bonds, Series 2011; Authorizing the Issuance, Sale and Award of Said Bonds; Making Certain Determinations and Covenants in Connection Therewith; and Authorizing Certain Actions Related Thereto

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilman Pottillo, the resolution was adopted by a roll call vote.

Ayes	7	Pottillo, Carter, Brown, Fleming, Tierney, Trout, President Sloane
Nays	0	
Absent	2	Louis, Connor

Resolution - #11-133 - Resolution Approving Submission of Corrective Action Plan for 2010 Audit

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilwoman Tierney, the resolution was adopted by a voice motion.

#11-134 - Resolution of the City of Woodbury Imposing Lien(s) for Property Maintenance Pursuant to Municipality Code §162-4

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilman Trout, the resolution was adopted by a voice motion.

#11-135 - Resolution to Cancel Old Outstanding Checks

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilman Trout, the resolution was adopted by a voice motion.

#11-136 - Resolution to Extend Interest-Free Grace Period on Third Quarter Taxes

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilman Trout, the resolution was adopted by a voice motion.

Vouchers

On motion of Councilman Fleming, seconded by Councilwoman Tierney, the vouchers as presented and certified were authorized paid.

Best Practices

Councilman Fleming stated that he wanted to discuss a new subject entitled "Best Practices".

Councilman Fleming continued explaining that the City of Woodbury is anticipating accomplishing all the six (6) items necessary to obtain 100% participation in the program.

Councilman Fleming briefly discussed several of the requirements listed.

Councilman Fleming advised that our town reporter, Rob Scott, will be leaving the Gloucester County Times on Friday, and although he could not attend the meeting tonight, he wished to advise of his departure. The City wishes him well.

On motion of Councilwoman Brown, seconded by Councilwoman Tierney, a letter from the Mayor in recognition of the fine job he did while covering Woodbury was requested by Councilwoman Brown.

Public Safety

Councilwoman Carter had nothing to report for Councilman Louis' Committee in his absence.

Public Works/Utilities

Councilwoman Tierney advised that her Committee is continuing to meet monthly to ensure that all old water meters and defective transmitters will be replaced, so the whole City will be working on the same system.

Economic Development

Councilman Trout stated that he continues to attend the Main Street Meetings and is eager to work with our Economic Development Director Ronda Abbruzzese to see the City of Woodbury move forward.

Personnel

Councilman Pottillo had nothing to report. He will be scheduling a meeting of the Personnel Committee

Environmental

Councilwoman Brown had nothing to report.

Community Development

Councilwoman Brown advised that Dean Caldwell from Public Works is working to improve the City's property at 216 Railroad Ave and all of his efforts are very much appreciated by the residents of that area.

Green Acres Program

#2147-11 - An Ordinance of the City of Woodbury Authorizing Acquisition of Part of Real Property Known as Block 147, Lot 11 (229 Holroyd Place)

Councilwoman Carter presented the above-entitled ordinance.

The City Clerk read the title of the ordinance.

Councilman Fleming inquired if this transaction included the parcel of land that goes down to the lake area. Mr. Pierson, City Solicitor answered that a survey of the property will be done by the City Engineer prior to settlement.

On motion of Councilwoman Carter, seconded by Pottillo, the ordinance was adopted by voice motion on first reading.

#11-132 - Resolution of the City of Woodbury Authorizing the Execution of an Agreement of Sale for the Purchase of Part of Real Property Known as Block 147, Lot 11 (229 Holroyd Place)

Councilwoman Carter presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilwoman Carter, seconded by Councilman Pottillo, the resolution was adopted by a voice motion.

Reports:

Report of Mayor

Mayor Riskie stated that this time of the year the City looks very closely into ways to reduce the Budget; and this year the Personnel Committee will be forced to look into eight positions that will be vacated this year and whether they should be filled.

Mayor Riskie advised that any Council Members interested in attending the League of Municipalities Convention in November to contact Mr. Law to discuss which courses they would like to attend.

The Mayor announced that to mark the tenth anniversary of the terrorist attacks of September 11, 2001 there will be a Moment of Silence on Sunday, Sept. 11th at 1:00 pm.

The Mayor received a Letter of Appreciation from Jean Wipf regarding the Fire Departments recent demonstration at the Library.

Mayor Riskie advised that he has received over \$5,000.00 in donations for the Town Clock Project. One of the donations was a \$500.00 donation from Howard and Susan Quinn, who live in Sewell, New Jersey. Mrs. Quinn's grandfather was Mayor of Woodbury in 1929 until 1931 and he lived at 46 Aberdeen Place.

Mayor Riskie thanked Councilman Fleming for a good job on the City's Action Plan.

Clerk

Roy Duffield, City Clerk mentioned the following correspondence:

- 1) e-mail from NJDEP advising that the City will be receiving \$8,325 for the 2009 Recycling Tonnage Grant .
- 2) minutes from the Gloucester County Improvement Authority, meeting held on June 16, 2011; a copy of which is posted in City Hall.
- 3) notice from NJDEP of "No Further Action" required regarding the property at 33 Hopkins St for the removal of a underground tank.
- 4) notice of a hearing the United States Bankruptcy Court, pertaining to Charlie Browns Restaurant.

5) a Joint Meeting with the School Board and City Council at the Jr./Sr. High School Library on August 23, 2011 at 7:00 pm.

Public

On motion of Councilman Trout, seconded by Councilwoman Tierney, the Regular Order of Business was suspended and the floor was opened to the Public for any Items.

Ms. Cheryl Glaudel, 205 S. Barber Avenue, inquired if a trash receptacle could be placed at the corner of South and East Barber Avenue. Ms. Glaudel stated she has lived at that address for 22 years and constantly has to pick up trash.

Ms. Glaudel also requested that parking be prohibited on the corner of 211-213 South Barber Avenue during a snow storm, so that plows can easily clear that area.

Clifford Miller, 26 Laurel Street, advised that he was before Council sometime in May and spoke with Lorraine Roberts regarding his water bill. Recently, Ms. Roberts reviewed his bill again and she believed that he may be entitled to a correction as it appeared that he had 9 days of usage over 2,000 gallons, and that she would forward the usage to Mr. Law for review.

Mr. Miller stated then it was denied based on a criteria schedule that only allowed an adjustment if there were 7 days of usage over 2,000 gallons, but is unclear as he thought he had 9 days.

Mr. Law explained what occurred in Mr. Miller's situation advising there were gaps in his readings where one reading would cover multiple days, and these readings were averaged over the number of days covered. Taking everything into account, Mr. Miller only showed 6 days of usage over 2,000 gallons, and since the resolution authorizing an adjustment required 7 days over 2,000 gallons, Mr. Miller would not be eligible for an adjustment.

Councilwoman Tierney requested time to review his particular situation. As Chairperson of the Committee who heard all of the complaints, she does not recall Mr.

Miller's address as one of them. She advised that the Committee would like to review the facts and get back to him with a decision.

Richard Melchiorre, 323 Delaware Street, approached Council to discuss the following:

- 1) Could the crosswalk signs be replaced, they were removed during the recent construction;
- 2) What is the fine for driving through a crosswalk?
- 3) What is the status of Delaware Street and are the curbs going to be replaced;
- 4) Do the current tax bills show the increase recently conducted by the re-assessment; and
- 5) What is the progress of the redevelopment plan.

All questions were answered by the appropriate city officials.

On motion of Councilwoman Tierney, seconded by Councilman Trout, the Public Portion was closed and the Regular Order of Business was resumed.

City Engineer

Mr. Wilkinson was invited to update Council on the Delaware Street Project.

Mr. Wilkinson advised that the Delaware Street Project was moving along. Currently the water main is being replaced and will be completed in two weeks. After that is completed storm drains will be replaced.

All curbs will be replaced, however, only the historic section of Delaware Street will be replaced with granite, with the remaining being replaced with concrete. Unless otherwise instructed by Council, some residents who currently have granite may not have their curbing replaced with granite. The reason is that it would look aesthetically more appealing to have the curbing consistent rather than intermittent as it is now.

Councilwoman Tierney stated that she and City Administrator, Karl Kinkler, would discuss this with the homeowners who would be involved with the curbing changes, as they were familiar with who they were.

Mr. Wilkinson requested authorization to go out to bid for 2012 for Municipal Aid and for Overlaying of Certain Streets in Woodbury.

On motion of Councilman Fleming, seconded by Councilwoman Tierney, the Engineer is authorized to proceed with both requests.

Mr. Wilkinson stated that Lyle Wagner, the Eagle Scout who took on the task of doing the flag pole renovations in front of the American Legion Post #133 has completed the project and did a very good job.

There being no further business, on motion of Councilwoman Tierney, seconded by Councilman Trout, the meeting was adjourned at 8:32 pm.

Respectfully Submitted,

ROY A. DUFFIELD

City Clerk

OTHER OFFICIALS PRESENT

Administrator: Karl J. Kinkler

Assessor: Roy A. Duffield

Chief Financial Officer: Robert Law

City Engineer: Ted Wilkinson, PE

Deputy City Clerk: Gail Scheffler

Economic Development Director: Ronda Abbruzzese

Librarian: Jean Wipf

Police: Chief Reed Merinuk

Solicitor: James Pierson, Esq.