

**MINUTES**  
**July 25, 2011**  
**7:30 p.m.**

The Meeting was opened with the Pledge of Allegiance.

The Invocation was delivered by Rev. Rudolph Palmer- Pastor, Faith Revival Church.

The Open Public Meeting Statement was read by the City Clerk, Roy A. Duffield.

**Roll Call**

**Present:** Pottillo, Carter, Brown, Fleming, Louis, Trout, Connor, President Sloane and Mayor Riskie

**Absent:** Tierney

**Changes to the Agenda**

President Sloane stated that Resolution # 11-129 will be taken off the agenda and held until the next meeting; and Resolution #11-132 will be added to this evening's agenda.

**Minutes**

On motion of Councilman Louis, seconded by Councilman Trout, the minutes of July 11, were approved as submitted.

**Public**

On motion of Councilman Louis, seconded by Councilman Trout, the regular order of business was suspended and the floor was opened to the Public for Agenda Items Only.

Seeing no one, on motion of Councilman Louis, seconded by Councilman Trout, the Public Portion was closed and the Regular Order of Business was resumed.

**RESOLUTIONS AND ORDINANCES**

**FINANCE & ADMINISTRATION**

**ORDINANCE # 2146-11 - Bond Ordinance Authorizing the Acquisition of Various Capital Equipment and the Completion of Various Roadway Improvements in and for the City of Woodbury, County of Gloucester, New Jersey; Appropriating the Sum of \$365,000 Therefore: Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Woodbury, County of Gloucester, New Jersey in the**

**Aggregate Principal Amount of up to \$346,750; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing**

Councilman Fleming presented the above-entitled ordinance.

The City Clerk read the title of the ordinance.

On motion of Councilman Fleming, seconded by Councilman Louis, the ordinance was ordered opened for Public Hearing.

Seeing no one, on motion of Councilman Fleming, seconded by Councilman Louis, the Public Hearing was ordered closed.

Councilman Fleming stated that at the last meeting questions were asked regarding the purchase of two new vehicles. He did inquire about those vehicles and was told they are replacement vehicles with upgraded equipment.

Councilman Louis inquired if the list of streets that are in need of repair was available as he requested.

City Administrator, Karl Kinkler stated that a list does exist and when the City Engineer returns from vacation he will see to it that he has it available.

On motion of Councilman Fleming, seconded by Councilman Louis, the ordinance was placed on second and final reading.

On motion of Councilman Fleming, seconded by Councilman Louis, the ordinance was adopted by a roll call vote.

Ayes	8	Pottillo, Carter, Brown, Fleming, Louis, Trout, Connor, President Sloane
Nays	0	
Absent	1	Tierney

**Resolution #11-126 - Resolution of the City of Woodbury Certification of the Annual Audit**

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

Councilman Fleming advised that a meeting with the Auditor was conducted to discuss their findings.

On motion of Councilman Fleming, seconded by Councilman Louis, the resolution was adopted by a voice motion.

**Resolution #11-128 - Resolution Authorizing Closed Session Regarding Contract Negotiations**

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilwoman Carter, the resolution was adopted by a voice motion.

**Resolution #11-132 - Resolution Opposing S-2795 and A-3835, Concerning Enforcement Responsibility of State Housing Code Under the "Hotel" and "Multiple Dwelling Law"**

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

President Sloane explained why it was significant here in Woodbury to continue our current practices of employing our own full time Housing Enforcement Officer, who has accomplished a significant improvement within our rental properties.

President Sloane encouraged everyone to write their representatives in support of this resolution. In addition, he is instructing that a copy be sent to our State Representatives.

Councilman Louis inquired if this resolution was endorsed by the League of Municipalities, in which President Sloane responded, "it was".

On motion of Councilman Louis, seconded by Councilman Connor, the resolution was adopted by a voice motion.

President Sloane stated this was the add-on resolution for tonight's agenda; and copies will be made available to everyone.

**Vouchers**

On motion of Councilman Fleming, seconded by Councilman Louis, the vouchers as presented and certified were authorized paid.

Councilman Fleming stated he has been in touch with DOT on the Channelization Project along Broad Street, and has good and bad news. The good news is that the design is complete and will be available at the end of summer. The bad news is that there is no money

available to fund any capital projects for the current year. However, possibly there will be federal money available but we will not know that until after October 1st.

Councilman Fleming also advised that the City of Woodbury was promised some money through a ARRA Transportation Enhancement Grant in the amount of \$194,000 and that money has run out, the City is now in jeopardy of not receiving that grant. Councilman Fleming has reached out to DOT and also to Senator Norcross' Office to ask for their assistance in obtaining the funds so we can continue with the improvements that were planned.

**Public Safety**

Councilman Louis had nothing to report.

**Public Works/Utilities**

Councilman Fleming stated that the Consumer Confidence Report was mailed out to all residents.

Also, Councilman Fleming stated that a meeting will be held upon Councilwoman Tierney's return from vacation, Subj: Update on Water Meters.

**Resolution #11-127 - Resolution Authorizing the City of Woodbury to Apply for Tonnage Grant to Encourage Local Source Separation and Recycling Programs**

Councilman Fleming presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilman Pottillo, the resolution was adopted by a voice motion.

**Economic Development**

Councilman Trout had nothing to report.

**Personnel**

**Resolution #11-130 - Resolution Authorizing Execution of Contract with Administrator**

Councilman Pottillo presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Pottillo, seconded by Councilwoman Brown, the resolution was approved by a voice motion.

**Resolution #11-131 - Resolution Authorizing Execution of Contract with Economic Development Director**

Councilman Pottillo presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Pottillo, seconded by Councilman Trout, the resolution was approved by a voice motion.

**Environmental**

Councilman Connor advised that a Green Team Meeting will be held in Council Chambers, Tuesday, July 26, 2011 at 6:30 pm.

**Community Development**

Councilwoman Brown thanked Mr. Dukelow for attending to last minute details he was called upon to do for a ribbon cutting.

Also, Councilwoman Brown thanked Roy Duffield and Gail Scheffler for all their help and all they do for the City.

Councilwoman Brown advised of the death of Ella Mae Wing, a life-long resident of Woodbury, who just turned 107 years old. Mrs. Wing's services will be held on Thursday, July 28th at 11:00 am at Bethlehem Baptist Church. The family was very appreciative of the Proclamation the Mayor delivered to her for her birthday celebration.

**Green Acres.**

Councilwoman Carter had nothing to report.

**Reports:**

**Mayor**

Mayor Riskie stated that he did see Mrs. Wing two days before her birthday with the Proclamation. Mayor Riskie would like to express his condolences to the family. Also, the Mayor stated he would like to thank Councilwoman Brown for keeping him informed.

Mayor Riskie also advised that Mrs. Abbruzzese, Economic Development Director will be using his office temporarily until a permanent office is determined.

Mayor Riskie and Karl Kinkler, City Administrator, will both be attending a Seminar on State Pensions being held August 16th in Trenton, NJ. Other dates will be offered at another time for anyone who is interested in attending.

### **Clerk**

Mr. Duffield, City Clerk asked all Council Members to sign the Group Affidavit for the Review of Audit to kindly see him before leaving this evening.

Mr. Duffield advised that a Blood Drive in memory of a very close friend of his, Jim Jones, will be held at the National Park Fire Hall on Wednesday, July 27th from 1:30 to 7:30 pm.

Also, the Clerk advised of several pieces of correspondence he received for public hearings on the following subjects:

- 1) PSE&G for Changes in the Universal Service Fund;
- 2) NJ Transit for Senior Citizens and Disabled Resident Transportation Services; and
- 3) South Jersey Gas Co. for Changes in Charges.

### **Public**

On motion of Councilman Louis, seconded by Councilman Trout, the Regular Order of Business was suspended and the floor was opened to the Public for Non-Agenda Items.

Debra Maule, 134 S. Girard Street, came forward to express her concerns regarding the increase of taxes and how difficult it is for most residents to make ends meet. Mrs. Maule is very concerned that she along with many other residents may not be able to afford the taxes and may be forced to leave Woodbury.

Councilman Louis inquired why Mrs. Mull felt the way she did.

Mrs. Maule stated her taxes have increased from when she first moved here and now with the reassessment going on, she is fearful they will increase again to a point where she will not be able to afford to stay in her home.

President Sloane and Councilman Louis both explained how the reassessment affects the tax rate. The fear of her taxes doubling is not likely to occur as she thinks.

Mr. Duffield invited Mrs. Maule to stop by his office and he would try to explain in more detail.

On motion of Councilman Louis, seconded by Councilman Trout, the Public Portion was closed and the Regular Order of Business was resumed.

On motion of Councilman Fleming, seconded by Councilman Louis, there was a five minute recess before Council went into Executive Session (approximately 8:10 pm).

## **EXECUTIVE SESSION**

On motion of Councilman Fleming, seconded by Councilman Trout, the Regular Order of Business was resumed (approximately at 8:32 pm).

On motion of Councilman Louis, seconded by Councilman Trout, the Professionals were authorized to prepare an agreement as discussed in Executive Session for the Woodbury Oakwood Apartments.

There being no further business, on motion of Councilman Fleming, seconded by Councilwoman Brown, the meeting was adjourned at 8:33 pm.

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**ROY A. DUFFIELD**  
City Clerk

### **OTHER OFFICIALS PRESENT**

Administrator - Karl Kinkler  
Deputy City Clerk - Gail R. Scheffler  
Chief Financial Officer - Robert Law  
Economic Development Dir - Ronda Abbruzzese  
Librarian - Jean Wipf  
Police - Chief Reed Merinuk  
Solicitor - James Pierson, Esquire