

**MINUTES**  
**June 27, 2011**  
**7:30 p.m.**

The Meeting was opened with the Pledge of Allegiance.

The Invocation was delivered by the Reverend Samuel Willits, Bethlehem Baptist Church.

The Open Public Meeting Statement was read by the Acting Clerk, Gail R. Scheffler.

**Roll Call**

**Present:** Pottillo, Carter, Brown, Louis, Tierney, Trout, Connor, President Sloane and Mayor Riskie

**Absent:** \*Fleming (Arrives at 7:44 pm)

**Minutes**

On motion of Councilwoman Tierney, seconded by Councilman Trout, the minutes of June 13, 2011 were approved as submitted.

**Public**

On motion of Councilman Trout, seconded by Councilwoman Tierney, the Regular Order of Business was suspended and the floor was opened to the Public for Agenda Items only.

Anthony Chiesa, 36 Rugby Place, inquired about the Economic Development Director position.

President Sloane stated that two actions would be taken tonight, a an ordinance establishing the position; and a resolution naming that individual.

On motion of Councilman Connor, seconded by Councilman Trout, the Public Portion was closed and the Regular Order of Business was resumed.

**Resolutions and Ordinance**

**Finance & Administration**

**ORDINANCE #2142-11 - Refunding Bond Ordinance Outstanding Callable General Obligation Bonds, Series 2002, Dated August 15, 2002; Authorizing The Issuance Of Up To \$5,100,000 Of General Obligation Refunding Bonds Of The City Of Woodbury,**

**County Of Gloucester, New Jersey, To Finance The Costs Thereof; Making Certain Determinations And Covenants In Connection Therewith; and Authorizing Certain Related Actions in Connection with the Foregoing**

Councilman Pottillo presented the above-entitled ordinance for final adoption.

The Acting Clerk read the title of the ordinance.

On motion of Councilman Pottillo, seconded by Councilwoman Tierney, the ordinance was ordered opened for public hearing.

On motion of Councilman Pottillo, seconded by Councilwoman Tierney, the public hearing was ordered.

On motion of Councilman Pottillo, seconded by Councilwoman Tierney, the ordinance was passed on second and final reading by a roll call vote.

Ayes	8	Pottillo, Carter, Brown, Louis, Tierney, Trout, Connor, Sloane
Nays	0	
Absent	1	Fleming

**Ordinance #2144-11 - An Ordinance to Fix and Establish Salaries and Rate of Compensation on the Various Officers and Employees of the City of Woodbury in the County of Gloucester, and to Provide the Manner of Payment Thereof and Repealing all Ordinances or Parts of Ordinances Inconsistent Herewith**

Councilman Pottillo presented the above-entitled ordinance.

The Acting Clerk read the title of the ordinance.

On motion of Councilman Pottillo, seconded by Councilwoman Tierney, the ordinance was placed on first reading, to be advertised according to law, come up for second and final reading at the next regularly scheduled meeting of Mayor and Council scheduled to be held on July 11, 2011.

**Resolution #11-116 - Resolution Authorizing Closed Session Regarding Contract Negotiations**

Councilman Pottillo presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

President Sloane advised that the Personnel Committee has already come to a agreeable conclusion on the contracts for the Police Captain and Lieutenants contracts; therefore a Executive Session was not necessary.

Councilman Pottillo withdrew the motion to present the resolution, as everyone was in agreement with the signing of the contracts by the appropriate officials and the terms therein. Copies were provided to each Councilmember for their review.

**Resolution #11-117 - Resolution Authorizing Cancellation of Balances on Water Sewer Accounts in the City of Woodbury**

Councilman Pottillo presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

On motion of Councilman Pottillo, seconded by Councilman Trout, the resolution was adopted by a voice motion.

**Resolution #11-118 - Resolution Awarding Contract for NJDOT 2009 & 2010 Municipal Aid Resurfacing & Safety Improvements Delaware Street from S. Horace to Broad Phases I & II**

Councilman Pottillo presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

On motion of Councilman Pottillo, seconded by Councilman Connor, the resolution was adopted by a voice motion.

**Resolution #11-119 - Resolution Authorizing Change Order No. 3 to Delaware Street (so. Warner to Broad Street - Rt. 45) Sanitary Sewer Lateral Replacement Emergency Repairs**

Councilman Pottillo presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

On motion of Councilman Pottillo, seconded by Councilman Louis, the resolution was adopted by a voice motion.

**Vouchers**

On motion of Councilman Pottillo, seconded by Councilman Louis, the vouchers as presented and certified were authorized paid.

**Public Safety**

**Ordinance #2145-11 - Ordinance of the City of Woodbury Amending the Code of the City of Woodbury Section 190-34, Schedule IV to Provide 15 Minute Parking on the Side of Street from Walnut Street to Packer Street**

Councilman Louis presented the above-entitled ordinance.

The Acting Clerk read the title of the ordinance.

On motion of Councilman Louis, seconded by Councilwoman Tierney, the ordinance was placed on first reading, to be advertised according to law, come up for second and final reading at the next regularly scheduled meeting of Mayor and Council scheduled to be held on July 11, 2011.

**\*Councilman Fleming Arrives at 7:44 pm**

**Resolution #11-114 - Resolution Approving Police Captain Contract Memorandum of Agreement and Contract**

Councilman Louis presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

On motion of Councilman Louis, seconded by Councilman Connor, the resolution was adopted by a voice motion.

**Resolution #11-115 - Resolution Approving Police Lieutenant Contract Memorandum of Agreement and Contract**

Councilman Louis presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

On motion of Councilman Louis, seconded by Councilman Connor, the resolution was adopted by a voice motion.

**Public Works/Utilities**

**#2141-11 - Ordinance of the City of Woodbury Regarding Private Storm Drain Inlet Retrofitting Ordinance**

Councilwoman Tierney presented the above-entitled ordinance for adoption.

The Acting Clerk read the title of the ordinance.

On motion of Councilwoman Tierney, seconded by Councilman Trout, the ordinance was ordered opened for public hearing.

On motion of Councilman Pottillo, seconded by Councilwoman Tierney, the public hearing was ordered.

On motion of Councilman Pottillo, seconded by Councilwoman Tierney, the ordinance was passed on second and final reading by a roll call vote.

Ayes	9	Pottillo, Carter, Brown, Fleming, Louis, Tierney, Trout, Connor, President Sloane
Nays	0	
Absent	0	

Councilwoman Tierney advised that the Water and Sewer Department will be distributing a copies of the Annual Water Quality Report which will consist of conservation tips which may be helpful to Woodbury residents.

## **ECONOMIC DEVELOPMENT**

### **Resolution #11-121 - Resolution Supporting Fund Raising Through Woodbury Old City Restoration for a Train Station Clock**

Councilman Trout presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

On motion of Councilman Trout, seconded by Councilman Fleming, the resolution was adopted by a voice motion.

Councilman Trout commented on the recent events held in the City in the last couple of weeks such as the Farmers Market, Woodfest, Juneteenth and the Broad Street Bash.

### **Mayor Riskie Appoints City Administrator**

Mayor Riskie thanked the Personnel Department for all their hard work in going through all the qualified applicants and have made the decision to appoint the former Woodbury Police Chief, Karl Kinkler. Mr. Kinkler is a graduate of Woodbury High School and has served in our Police Department for 27 years.

**PERSONNEL**

Councilman Pottillo further elaborated on the Mayor's comments regarding the process in making their choice and assured everyone that the Committee made their decision strictly on qualifications and was a non-partisan appointment.

**Ordinance #2143 - Ordinance Creating the Position of Economic Development Director**

Councilman Pottillo presented the above-entitled ordinance.

The Acting Clerk read the title of the ordinance.

On motion of Councilman Pottillo, seconded by Councilman Trout, the ordinance was ordered open for Public Hearing.

Anthony Chiesa, 36 Rugby Place, inquired what the main objective was in having this position.

President Sloane stated that this position will be for a one-year appointment and if successful will be re-appointed on a yearly basis. President Sloane advised that this position first and foremost will be to implement the Redevelopment Plan the City has been putting together for the past three years.

Steve Graff, 213 S. Maple Street, thanked Mayor Riskie and President Sloane for moving forward in their appointments in hopes that a change in the right direction for Woodbury is forthcoming.

On motion of Councilman Pottillo, seconded by Councilman Trout, the Public Hearing was ordered closed.

On motion of Councilman Pottillo, seconded by Councilman Louis, the ordinance was adopted by a roll call vote.

Ayes 9 Pottillo, Carter, Brown, Fleming, Louis, Tierney, Trout,  
Connor, President Sloane

Nays 0

Absent 0

**Resolution # 11-105 - Resolution Appointing Roy A. Duffield as Woodbury City Municipal Clerk**

Councilman Pottillo presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

Councilman Louis stated that he is extremely pleased with the choice of Roy Duffield, who has done a fantastic job as Tax Assessor and knows he will do the same as Clerk.

President Sloane echoed the same in the selection of Roy Duffield.

On motion of Councilman Pottillo, seconded by Councilwoman Brown, the resolution was adopted by a voice motion.

**Resolution #11-112 - Resolution Confirming Appointment of Administrator for the City of Woodbury** (Karl Kinkler)

Councilman Pottillo presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

Councilman Fleming welcomed Karl Kinkler and stated he looked forward to working with him, this is another big step in moving the City forward.

Mayor Riskie stated that he was confident that Mr. Kinkler will definitely provide a positive impact for the well-being of the City.

On motion of Councilman Pottillo, seconded by Councilman Louis, the resolution was adopted by a voice motion.

**Resolution #11-120 - Resolution Appointing Economic Development Director** (Ronda Abbruzzese)

Councilman Pottillo presented the above-entitled resolution.

The Acting Clerk read the title of the resolution.

President Sloane stated that he looked forward to working with Ronda who he is certain will do a superb job.

Councilman Louis also looked forward to working with Ronda.

On motion of Councilman Pottillo, seconded by Councilman Louis, the resolution was adopted by a voice motion.

Councilman Louis inquired when everyone will officially start.

Mr. James Pierson, Esquire stated July 13, 2011.

Councilwoman Tierney stated that she cannot stress enough how appreciative she was of Bob Law's filling in for Mr. Bowe and taking on two full time jobs. Bob was always available and willing to do whatever was asked of him.

Councilwoman Tierney also thanked Gail Scheffler for all she did while filling in for the Clerk's position.

**ENVIRONMENTAL**

Councilman Connor advised that another Green Team Meeting will be held on Tuesday, June 28th at 6:00 pm in Council Chambers.

**COMMUNITY DEVELOPMENT**

Councilwoman Brown also thanked Bob Law and Gail Scheffler for their help and welcomed the newly appointed officials.

Also, Councilwoman Brown asked if Police presence can be made available at the laundromat in the old Sickles Shopping Center. She has been approached by some of the woman who are currently working there.

Captain Sheehan stated he would look into the request.

Councilwoman Brown thanked Gloria Holmes for putting together the Juneteenth Event.

**GREEN ACRES**

Councilwoman Carter had nothing to report.

**MAYOR RISKIE**

Mayor Riskie again thanked everyone for all their hard work and positive attitude in support of the appointed position made this evening.

Mayor Riskie stated that at first he was discouraged with the manner in which the process was not advancing; but as soon as the process was initiated he saw how serious and quickly Councilman Pottillo acted. Also, at no time did anyone on the Committee waiver or show partiality in the interviewing process. Mayor Riskie again stated he was extremely thankful for everyone's support and looks forward to working with all of the individuals chosen.

Also, Mayor Riskie wanted to acknowledge Bob Law for the time he put into the Acting Administrator's position, he did an excellent job.

Mayor Riskie also recognized Roy Duffield's help when asked during Bob Law's absence.

The Mayor stated that he was asked to prepare a Proclamation in Honor of Mrs. Wing, who turned 107 years of age. Prior to leaving for vacation Mayor Riskie presented the proclamation. Councilwoman Brown was in attendance of the celebration.

### **CLERK**

Gail Scheffler had nothing to report, but stated she was grateful for all the kind words expressed this evening on her behalf.

### **PUBLIC**

On motion of Councilman Louis, seconded by Councilman Trout, the Regular Order of Business was suspended and the floor was opened to the Public for Non-Agenda Items.

Roy Duffield, Assessor, came forward to thank Mayor and Council stating that he is very excited about his appointment. Mr. Duffield also thanked Bob Law and Gail Scheffler for carrying the load while the search was ongoing for filling the Clerk and Administrator positions.

Karl Kinkler, the newly appointed Administrator addressed Mayor and Council to thank them for his recent appointment and looks forward to the challenge.

Ronda Abbruzzese, came forward to thank Mayor and Council for the opportunity to take Woodbury into a new direction.

Lee Weatherby, 303 W. Centre Street and 105 S. Warner Street, approached Council to ask if names could be added to the Salary Ordinance in the future. The public should be made available of those individuals who hold more than one position.

Mr. Weatherby thanked Mr. Law and Ms. Scheffler for taking on the extra work and doing double duty while Council was searching for the replacement officials. Also, congratulations to these newly appointed officials.

Mr. Weatherby announced that tomorrow evening the Woodbury Merchants will sponsor a Motorcycle Cruise Night at the Parking Lot near the Woodbury Train Café' from 6:00 pm to 9:00 pm..

In conclusion, Mr. Weatherby Council asked if Council could look into re-establishing the Woodbury Jaycees, which has been disbanded for several years. The Woodbury Jaycees was a involved organization and he thinks it could benefit the City again.

Kent Pipes, President of the Affordable Homes Group, located in Mt. Holly, NJ, approached Council to discuss a HUD-based program he represents. Mr. Pipes stated his

organization purchases homes that are in foreclosure, renovates them to make them more marketable and then resells them to qualified buyers.

There is such a property at 338 Glover Street; and his organization would like to purchase the property. Mr. Pipes then explained how the process occurs and how the proceeds would be divided.

Mr. Pipes gave his credentials and referenced other properties that have participated in this program.

Several Council members had a variety of questions pertaining to deed restrictions, if certain other restrictions would apply; and also if there were limitations on the properties.

President Sloane inquired what exactly is Mr. Pipes requesting of Council. Mr. Pipes defined his request.

President Sloane instructed Councilman Fleming and the Finance Committee to take this request under their review.

Seeing no one else, on motion of Councilwoman Tierney, seconded by Councilman Trout, the Public Portion was closed and the Regular Order of Business was resumed.

There being no further business, on motion of Councilwoman Tierney, seconded by Councilman Trout, the meeting was adjourned at 8:44 PM.

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GAIL R. SCHEFFLER  
Acting Clerk

**OTHER OFFICIALS PRESENT**

Acting Administrator/CFO - Robert Law  
Assessor - Roy Duffield  
Engineer: Ted Wilkinson, City Engineer  
Main Street Director: Ronda Abbruzzese  
Public Works: Rich Leidy, Supervisor  
Police: Captain Timothy Sheehan  
Solicitor: James Pierson, Esq.