

**MINUTES OF COUNCIL MEETING OF  
April 23, 2013**

**Pledge of Allegiance**

The Meeting was opened by President Fleming at 7:30 PM with the Pledge of Allegiance in Council Chambers at Woodbury City Hall, 33 Delaware Street, Woodbury, NJ.

**Invocation**

Reverend Moore of Macedonia Baptist Church delivered the Invocation.

President Fleming requested a Moment of Silence for the victims of the recent Boston Marathon bombing.

**Open Public Meeting Statement**

The City Clerk stated that due notice had been given to both the public and the press by publication of Resolution #13-05 adopted at the Reorganizational Meeting of Mayor and Council on January 2, 2013.

**Roll Call**

**Present:** Tierney, Swanson, Trovato, Brown, Lockman, Parker, Carter, President Fleming and Mayor Volk

**Absent:** Trout

**Minutes**

On motion of Councilwoman Tierney, seconded by Councilwoman Parker, the minutes of the meeting of April 9, 2013 were unanimously approved as submitted.

**President of Council**

President Fleming and Mayor Volk recognized Councilwoman Gwendolyn J Brown who was honored by the Zeta Phi Beta Sorority on Saturday, April 20, 2013.

**#13-98 - Resolution Authorizing Reading of Budget by Title Only**

Councilman Trovato presented the above-entitled resolution.  
The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilman Swanson, the resolution was unanimously adopted by a voice vote.

**Presentation on the Budget**

Michael Cesaro of Bowman and Company, the City's Auditor gave a power-point presentation explaining how the budget figures are determined and how it affects the tax levy for that year. Mr. Cesaro explained in detail various line items in the budget.

**Public Hearing – Municipal 2013 Budget**

On motion of Councilman Swanson, seconded by Councilwoman Parker, the floor was opened to the Public for questions pertaining to the 2013 Municipal Budget.

Nora Leary, 219 Holroyd Place came forward to ask a question about one of the budget items; she was answered by Robert Law, CFO.

Since no one else came forward, on motion of Councilwoman Brown, seconded by Councilman Trovato, the Public Hearing was closed.

**Public Comment on Agenda Items**

On motion of Councilman Lockman, seconded by Councilwoman Tierney, the floor was opened to the Public for Agenda Items Only.

Seeing no one, on motion of Councilman Trovato, seconded by Councilwoman Brown, the Public Portion was closed and the Regular Order of Business was resumed.

**Resolutions, Ordinances and Committee Reports**

**Finance & Administration**

**#2178-13 - An Ordinance Granting Renewal of Municipal Consent to Comcast of Gloucester County, LLC to Construct, Connect, Operate and Maintain a Cable Television and Communications System in Woodbury, New Jersey** (Second Reading)

Councilman Trovato presented the above-titled ordinance for final adoption.

The City Clerk read the title of the ordinance.

On motion of Councilman Trovato, seconded by Councilwoman Tierney, the ordinance was placed on second reading and ordered open for Public Hearing.

Hearing no one, on motion of Councilman Trovato, seconded by Councilman Lockman, the Public Hearing was ordered closed.

On motion of Councilman Trovato, seconded by Councilwoman Tierney, the ordinance was adopted by a roll call vote.

Ayes	8	Tierney, Swanson, Trovato, Brown, Lockman, Parker, Carter, Fleming
Nays	0	
Absent	1	Trout

**#2179-13 - An Ordinance of the City of Woodbury Amending the Code of the City of Woodbury Regarding Various Fees Charged Under Chapter 89, Fire Prevention (First Reading)**

Councilman Trovato presented the above-titled ordinance.

The City Clerk read the title of the ordinance.

On motion of Councilman Trovato, seconded by Councilwoman Tierney, and unanimously approved, the ordinance was placed on first reading, to be advertised according to law, come up for final reading and adoption at the next regularly scheduled meeting of Mayor and Council on May 14, 2013.

**#2180-13 - Ordinance of the City of Woodbury, County of Gloucester New Jersey, Cancelling Certain Funded Appropriation Balances Heretofore provided for Various Capital Projects and Reappropriating Such Funded Appropriation Balances for Certain Department of Public Works Capital Projects** (First Reading)

Councilman Trovato presented the above-titled ordinance.

The City Clerk read the title of the ordinance.

On motion of Councilman Trovato, seconded by Councilwoman Tierney, and unanimously approved, the ordinance was placed on first reading, to be advertised according to law, come up for final reading and adoption at the next regularly scheduled meeting of Mayor and Council on May 14, 2013.

**#13-91- Resolution Awarding Contract to American Asphalt Co., Inc. for Resurfacing and Curb Repairs on Rugby Place – Cooper Street to East Rugby Place**

Councilman Trovato presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilman Swanson, the resolution was unanimously adopted by a voice motion.

**#13-92 - Resolution Authorizing Cancelation of Water/Sewer Account #43550-2 a/k/a 1020 Glassboro Road in the City of Woodbury in the County of Gloucester**

Councilman Trovato presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilman Swanson, the resolution was unanimously adopted by a voice motion.

**#13-93 - Resolution to Cancel Old Tax Overpayments to Current Fund as Ownership has Changed**

Councilman Trovato presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilman Swanson, the resolution was unanimously adopted by a voice motion.

**#13-94 - Resolution to Remove Interest Balances on Accounts that were Paid after the 30 Day Grace Period in the City of Woodbury in the County of Gloucester (Bottom Dollar Food, N.E., LLC. – Block 74 Lots 24 & 26)**

Councilman Trovato presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilwoman Carter, the resolution was adopted by a voice vote:

Ayes	7	Tierney, Trovato, Brown, Lockman, Parker, Carter, Fleming
Nays	1	Swanson
Absent	1	Trout

**#13-95 - Resolution of the City of Woodbury Imposing Lien(s) for Property Maintenance Pursuant to Municipality Code §162-4**

Councilman Trovato presented the above-entitled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilman Lockman, the resolution was unanimously adopted by a voice vote.

**#13-96 – Resolution Authorizing the City of Woodbury to Apply for Tonnage Grant to Encourage Local Source Separation and Recycling Programs**

Councilman Trovato presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilman Swanson, the resolution was unanimously approved by a voice vote.

**#13-97 - Resolution Authorizing Change Order No. 1 for Resurfacing of Cooper Street from Evergreen Avenue to Woodbury Creek Bridge**

Councilman Trovato presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Trovato, seconded by Councilwoman Tierney, the resolution was unanimously adopted by a voice motion.

**Vouchers**

On motion of Councilman Trovato, seconded by Councilwoman Tierney, and unanimously approved, the vouchers as presented and certified were authorized paid.

**Public Safety**

Councilwoman Parker presented the following Applications for Membership to the Woodbury Fire Department:

James P. McCaffery, 7 G Street, West Deptford, NJ 08096  
Robert W. Lopaz, 189 Chestnut Street, West Deptford, NJ 08096

James J. Miller, Jr., 132 Underwood Avenue, West Deptford, NJ 08096  
Donnell B. Davis, Jr., 918 Denston Road, Thorofare, NJ 08086

On motion of Councilwoman Parker, seconded by Councilwoman Tierney, all four applications were unanimously approved as submitted for membership.

### **Public Works/Utilities**

Councilman Swanson gave a report on this Committee:

Hydrant flushing throughout the City has started & will continue for next 4 weeks;  
Public Works will be implementing summer hours (6:00 am to 2 pm);  
Sidewalk repairs being done around City Hall;  
Shred Event went very well, truck filled (5 tons) before event was over;  
The final two street signs will be installed along Broad Street channelization;  
The Bonsal Blues will hold their summer Concerts at Rotary Park.

### **Economic Development**

Councilman Trovato reported:

Randi Woerner will be handling the Memorial Day Parade Event;  
Improvements to the former Masonic Lodge at 48 N Broad will be starting shortly & they may ask for a PILOT agreement; the business will bring 30 employees to Broad.  
Discussions are ongoing regarding placing parking meter kiosks along Broad St, in an effort to keep cars moving and open up the parking spaces.

### **Parks and Recreation Community Relations**

Councilwoman Parker stated:

Athletic field will be fertilized;  
Aerators at Bell Lake and Stewart Park will soon be installed;  
Landscaping Improvements scheduled for Hendrickson Park.

### **Environmental and Green Acres**

Councilwoman Tierney advised that the Green Team held their monthly meeting yesterday and is working toward Sustainable Jersey certification.

### **Community Development**

Councilwoman Brown spoke on the following:

Students in Government will be held 5:30 pm on May 14, 2013  
Thankful for donations and attendees at her Zeta Phi Beta Sorority Ceremony.

### **Property**

Councilman Lockman is reviewing an abandoned property tool kit and hopes Woodbury may be able to implement some of the practices for our problem properties.

## **Reports:**

### **Mayor**

Mayor Volk advised of his schedule and the events he attended or will attend:

- 4/12/13 – Meeting with School Officials – regarding shared services
- 4/13/13 – Throwing out the first pitch on opening day of Little League
- 4/16/13 – Meeting w/DPRA – Regarding light rail stops in Woodbury
- 4/20/13 – attended Councilwoman Brown’s Zeta Phi Beta Sorority ceremony, then attended Woodbury Relays
- 4/24/13 – will meet to discuss candidates for Administrator position
- 4/27/13 – will attend Elected Officials Fossil Dig Day in Mantua

### **Clerk**

Mr. Duffield advised of the following:

Last day to register to vote for June Primary is May 14<sup>th</sup>

New format for Financial Disclosure Statement via computer due May 31

Contest for Public to Pick the Theme for October Fall Festival Parade

### **Engineer**

Paul Breier, City Engineer requested authorization to go out to bid for SCADA System for various well locations (pertains to water system). On motion of Councilwoman Tierney, seconded by Councilman Lockman, the City Engineer was authorized to proceed with drawing up the specifications and advertise for bids to be received.

### **Economic Development**

Randi Woerner, Director discussed the following:

Applications are prepared for CDBG grants for repairs to Leeds PI and Courtland

Speakers are welcomed to participate at HS next week

Working on fundraising for Fireworks Committee

Involvement with City Green Team Committee

Two new stores opened, Polish Water Ice and Medical Facility

Attended County Bankers and Brokers Breakfast

Attended a DVRPC meeting with Larry Geiger

### **Police**

Chief Merinuk encouraged residents to report overgrown weeds/grass to the Police Department by City’s web site.

### **Public**

On motion of Councilwoman Tierney, seconded by Councilman Lockman, the Regular Order of Business was suspended and the floor was opened to the Public for Non-Agenda Items.

Curtis Campbell, school board member, 13 South Girard Street – encouraged Shared Services with School

Walter Johnson, Kenwood Garden Apartments – reported problems at complex  
Rosemary Lukens, 41 Woodland Avenue – Opposing Planning/Zoning Board’s  
decision to allow demolition of barn at 149 Delaware Street.

Nora Leary, 219 Holroyd Place – also opposes demolition of barn at 149  
Delaware St

Hearing no one else, on motion of Councilman Swanson, seconded by  
Councilwoman Carter, the Public Portion was closed and the Regular Order of Business  
was resumed.

**Adjournment**

There being no further business, on motion of Councilwoman Tierney, seconded  
by Councilman Swanson, the meeting was adjourned at 9:11 pm.

Respectfully submitted

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**ROY A. DUFFIELD**  
City Clerk

**OTHER OFFICIALS PRESENT**

Acting Administrator/CFO - Robert Law  
Auditor – Mike Cesaro, Bowman & Co.  
Clerk - Roy Duffield  
Economic Development Director – Randi Woerner  
Engineer: Paul Breier, Federici & Akin  
Librarian: Jean Wipf  
Main Street Director: Larry Geiger  
Police: Chief Reed Merinuk  
Public Works Director: Rich Leidy  
Solicitor: James Pierson, Esq.  
Tax Dept. – Lorraine Reeves