

## **MINUTES OF THE REGULAR COUNCIL MEETING OF**

**MARCH 11, 2014**

### **Pledge of Allegiance**

The Meeting was opened by President Fleming at 7:30 PM with the Pledge of Allegiance in Council Chambers at Woodbury City Hall, 33 Delaware Street, Woodbury.

### **Invocation**

Minister Linda Palmer, Faith Revival Church delivered the Invocation.

### **Open Public Meeting Statement**

The City Clerk stated that due notice had been given to both the public and the press by posting and publication of Resolution #14-05 adopted at the Reorganizational Meeting of Mayor and Council on January 6, 2014.

### **Roll Call**

**Present:** Tierney, Hock, Swanson, Trovato, Parker, Lockman, Carter, Johnson, President Fleming and Mayor Volk

**Absent:** None

### **Approval of Minutes**

On motion of Councilman Hock, seconded by Councilwoman Tierney, and unanimously approved the minutes of the February 25, 2014 meeting were approved.

### **Presentations and Discussions**

President Fleming introduced Eric Entrekin, from Boy Scout Troop #7, who is asking for Council's approval of his Eagle Scout Project. He proposes building bat houses on City park property behind St. Stephen's Church. Bats help to control the mosquito population. He also requested Council to waive any permits that may be required. On motion of Councilwoman Tierney, seconded by Councilman Trovato, the request was unanimously approved by voice vote.

### **Open to the Public for Agenda Items**

On motion of Councilman Trovato, seconded by Councilman Swanson and unanimously approved the Regular Order of Business was suspended and the floor was opened to the Public for Agenda Items Only.

Seeing no one, on motion of Councilman Swanson, seconded by Councilwoman Parker and unanimously approved the Public Portion was closed and the Regular Order of Business was resumed.

### **Resolutions, Ordinances and Committee Reports**

#### **Finance & Administration**

**#2199-14 - An Ordinance of the City of Woodbury Joining the Gloucester County Energy Aggregation Program Pursuant to N.J.S.A. 48:3-93.1, et seq. (SECOND READING) TABLED**

Councilman Swanson presented the above-titled ordinance.



## **Public Safety**

### **#14-63 - Resolution Authorizing a Purchase Agreement with Chas S. Winner, Inc. for Two (2) 2014 Police Vehicles**

Councilwoman Carter presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilwoman Carter, seconded by Councilwoman Parker, the resolution was unanimously adopted by a voice vote.

Councilwoman Carter announced the next West End Neighborhood Association meeting is scheduled for March 18, 2014 at 7:30 pm at 200 N .Broad St.

## **Public Works/Parks and Recreation**

### **#14-64 - Resolution Authorizing City Engineer to Issue Notice to Bidders Regarding Purchase of Sewer Cleaner Truck, Freightliner Model 108SD Cab & Chassis with Camel Model 200 Jet/Vac/Excavator Assembly**

Councilwoman Parker presented the above-titled resolution.

The City Clerk read the title of the resolution.

Mayor Volk asked whether we're buying this truck ourselves or with W. Deptford.

Mr. Law stated that he has discussed the subject with Mr. Theokas and advised that the funding is available to move forward at this time with the purchase.

On motion of Councilwoman Parker, seconded by Councilman Johnson, the resolution was unanimously adopted by a voice vote.

Councilwoman Parker made a motion to authorize Rich Leidy to sign an agreement with Docu Vault for the shredding event scheduled on April 5<sup>th</sup>. The motion was seconded by Councilman Swanson and unanimously approved by voice vote.

## **Economic Development**

Councilman Trovato advised that Inspira will sponsor the Fireworks Display this year which will be a big saving for the City. He also noted that Randi Woerner, Economic Development Director was featured in SJ Biz magazine as one of South Jersey's Women to Watch.

## **Community Relations**

Councilwoman Tierney stated that the Memorial Day Committee is meeting March 12 at the American Legion. She also thanked Councilmembers Fleming and Johnson who attended the installation of the new Minister at Central Baptist Church on March 9. Lastly she mentioned the Woodbury High School will be performing "Godspell" this weekend and would welcome the community's support.

## **Environmental and Green Acres**

Councilman Hock advised that the Green Team met yesterday and some of the issues discussed were; Direct Install, Sustainable Jersey, City Hall Energy Audit, and the Tree Ordinance. Also, the City will be holding their annual shredding event on April 5<sup>th</sup> at the Woodbury Police Parking Lot; anyone who participates will receive tree seedlings. Thank you to Mayor Volk for obtaining the 1,500 seedlings. Mr. Rich Leidy and Randi Woerner have been working on the tree inventory and other projects.

## **Community Development**

Councilman Johnson advised he visited the Boys and Girls Club yesterday at Central Baptist Church and was impressed with their operation. 10-15 students were participating. He hopes the program can be extended into the summer months.

The next Municipal Alliance meeting is April 8<sup>th</sup>.

He also advised he is compiling a list of the various civic and service organizations in our City so he can meet with each of them and get to know them.

## **Property**

Councilman Lockman inquired if any action has been taken on 344 Glover Street. Mr. Theokas stated this property has been an issue for a while. The bank holding the mortgage has been notified and given until tomorrow to respond. If they do not act by that time the City will clean up the property as best we can and put a lien against it.

## **Old Business**

None

## **New Business**

Mr. Mike Theokas mentioned that a Realtor has brought to our attention a property on Park Drive near Bell Lake where no sidewalks exist. Our ordinance requires every house to have curbs & sidewalks as a condition of granting a certificate of occupancy. However at this particular location sidewalks might be out of character for the area; there are a few other properties in Woodbury that have a similar situation. Mr. Theokas suggested that Council streamline the process whereby an Ad-hoc Committee could review and if warranted waive certain requirements without requiring the homeowner to request a variance from the Planning/Zoning Board.

On motion of Councilman Trovato, seconded by Councilwoman Tierney, and unanimously approved the Planning/Zoning Board will be requested to review this and give their recommendation to Council.

## **Reports:**

### **Mayor**

Mayor Volk congratulated Randi Woerner for her recognition in SJ Biz magazine. He acknowledged everyone who has worked so hard this year to accomplish our various programs and also the Inspira Hospital for hosting the Fireworks this year.

### **Clerk**

Mr. Duffield announced that nominating petitions must be filed by March 31st for candidates running in the primary election; 3 Council positions and the Mayor are up for election this year. He also announced new voting locations: Ward 1, American Legion Post #133; Ward 2, Woodbury Mews and Bethel AME Church; and Ward 3, Hope Christian Fellowship Church at 246 King Street.

He then read a letter from our JIF advising that the City received a \$3,575 premium reimbursement for our performance in the 2013 Safety Incentive Program. Special mention was made of Robert Law, Kelli Marro and Marion Harris for all their work in this Program.

### **Library**

Jean Wipf, Director reported on March's events at the Library.

## **Tax & Utility Report**

Monthly Statement of Receipts for February was previously submitted and certified by the Tax Collector.

## **Chief Financial Officer**

Mr. Law stated that our Public Hearing for the Budget will be on April 8<sup>th</sup>; it will be advertised on March 19<sup>th</sup> as required.

Mr. Law advised that the JIF Public Safety Incentives mentioned earlier will be used to offer Yoga sessions to our employees and residents at the Library on Thursdays.

## **Economic Development Director**

Referencing the recent SJ Biz magazine, Randi Woerner pointed out that there also was an article featuring GG Green Building redevelopment. She noted that the White House at 39 S Broad was recently sold and improvements are underway. The former Webber's Cafeteria was leased. The Country Club redevelopers are working through the approval process with NJDEP and County Planning Board. New banners will be displayed on Broad Street. She has prepared a newsletter to be distributed throughout the City which is funded by the Recycling Grant. Ribbon cuttings for two new businesses will be held on March 29: a bakery at the Pretzel Factory on Broad St. and Fat Louie's at 132 E Red Bank Ave. Working on Memorial Day and July 4<sup>th</sup> celebrations. County Economic Development Plan is being updated to include more of our projects.

## **Police**

Chief Merinuk reported that 40-50 citations were issued to business and residential properties for non-compliance of our snow removal ordinance.

## **Main Street Woodbury**

Mary Carter advised that Main Street has hired a new Executive Director. She could not be here tonight because of weather conditions. Main Street is also looking at office space to share with the Chamber of Commerce on S. Broad Street. Ms. Carter also thanked Council and especially Randi Woerner for all their support and help during her interim term as Director.

## **Public Portion**

On motion of Councilwoman Tierney, seconded by Councilwoman Carter and unanimously approved the Regular Order of Business was suspended and the floor was opened to the Public for any items.

Craig Klayman, President of Main Street Woodbury announced that their new Director is Laurel Zarnosky, a Woodbury native. She will be officially introduced at the next Council meeting. Mr. Klayman thanked Council and thanked Mary Carter for filling during the search for a new director.

Hearing no one else, on motion of Councilman Swanson, seconded by Councilwoman Parker and unanimously approved the Public Portion was closed.

President Fleming called for a five minute recess before going into Executive Session (approximately 8:24 pm).

## **EXECUTIVE                  SESSION**

On motion of Councilman Swanson, seconded by Councilwoman Parker and unanimously approved the Regular Order was resumed (approximately 9:44 pm)

**Resolution #14-65 – Resolution Authorizing Termination of Shared Services Agreement Between the City of Woodbury and the Borough of Westville**

Councilman Swanson presented the above titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Swanson, seconded by Councilwoman Parker, the resolution was unanimously adopted by a voice vote.

A motion was made by Councilman Swanson to adjust the hours of operation for the Code Enforcement Department to half days effective May 12, 2014. The motion was seconded by Councilwoman Parker and unanimously approved by voice vote.

**Adjournment**

There being no further business, on motion of Councilwoman Tierney, seconded by Councilwoman Parker, the meeting was adjourned at 9:45 pm.

Respectfully submitted,

ROY A. DUFFIELD  
City Clerk

**Other Elected Officials Present**

Administrator: Michael Theokas

Chief Financial Officer: Robert Law

City Clerk: Roy Duffield

City Engineer: Paul Brier

Library: Jean Wipf

Main Street: Mary Carter

Police: Chief Reed Merinuk

Public Works: Rich Leidy, Manager

Solicitor: James Pierson, Esq.