

**MINUTES OF COUNCIL MEETING OF  
JANUARY 27, 2015**

**Pledge of Allegiance**

The Meeting was called to order by President Trovato at 7:30 PM with the Pledge of Allegiance in Council Chambers at Woodbury City Hall, 33 Delaware Street.

**Invocation** was delivered by Councilwoman Heather Tierney.

**Open Public Meeting Statement**

The City Clerk stated that due notice was given to both the public and the press by posting and publication of Resolution #15-05 adopted at the 2015 Reorganizational Meeting of Mayor and Council on January 3, 2015.

**Roll Call: Present:** Tierney, Swanson, Floyd, Johnson, Fleming, Parker, Reddin, Carter, President Trovato, Mayor Volk

**Absent:** No One

**Approval of Minutes**

On motion of Parker, seconded by Johnson, the minutes of the Council Meeting of January 13, 2015 were unanimously approved as submitted.

**Presentations and Discussions:**

**Application To Friendship Fire Company**

On motion of Johnson and seconded by Swanson the application from Kathleen A. Bryant, 23 Hess Avenue, Woodbury, NJ as a volunteer member of the Friendship Fire Company was unanimously approved.

**Open to the Public for Agenda Items**

On motion of Johnson, seconded by Parker and unanimously approved, the Regular Order of Business was suspended and the floor was open to the Public for Agenda Items Only.

Seeing no one, on motion of Swanson, seconded by Parker and unanimously approved, the floor was closed and the Regular Order of Business was resumed.

**Resolutions, Ordinances and Committee Reports:**

**Administration Committee:**

**#15-47 - Resolution Appointing a Grant Consultant for the City of Woodbury**

Fleming presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Fleming and seconded by Parker the resolution was unanimously approved by a voice vote.

**#15-48 - Resolution Authorizing a Closed Session**

Fleming presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Fleming, seconded by Johnson the resolution was unanimously approved by a voice vote.

**#15-49 - Resolution Extending Contract for Disposal of Recyclable Materials**

Fleming presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Fleming, seconded by Tierney the resolution was unanimously approved by a voice vote.

**#15-50 - Resolution Appointing Michael McCaughey as Public Works Operations Manager** (Michael McCaughey)

Fleming presented the above-titled resolution.

The City Clerk read the title of the resolution.

Tierney asked for a job description of Public Works Operations Manager. Mr. Theokas answered that this is a newly created position. Job duties will include supervision of the daily operations and management of the Public Works Dept under the oversight of our Public Works Manager. After reviewing many applicants, Mr. McCaughey seems to have the knowledge and experience to fill this position.

On motion of Fleming, seconded by Parker the resolution was unanimously approved by a voice vote.

**Finance Committee:**

**#15-51 - Resolution Authorizing Execution of Satisfaction of RCA Loan**

(25 Aberdeen St)

Swanson presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Swanson, seconded by Parker the resolution was unanimously approved by a voice vote.

**#15-52 - Resolution Authorizing Change Orders for the Purchase of One K.M.E. Custom Long Four-Door Chassis 2000 gpm Side Mount Engine 511**

Councilman Swanson presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Swanson, seconded by Councilman Reddin the resolution was unanimously approved by a voice vote.

**Vouchers:**

On motion of Swanson, seconded by Johnson and unanimously approved the vouchers as presented and certified were authorized to be paid.

**Public Works Committee:**

**#15-53 - Resolution Establishing a 5-Year Moratorium on the Issuance of Road Opening Permits for Dickerson Street - November 25, 2014-November 25, 2019**

Councilwoman Parker presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilwoman Parker, seconded by Councilman Swanson the resolution was unanimously approved by a voice vote.

**#15-54 - Resolution of the City of Woodbury Authorizing Release of the Performance Guarantee and Accepting the Maintenance Bond of Perna Finnegan, Inc. regarding the North End Storm Sewer Improvements Phase 4 and Dickerson Street Resurfacing**

Parker presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Parker, seconded by Swanson the resolution was unanimously approved by a voice vote.

Councilwoman Parker noted that a drop-off bin for the collection of used clothing will be placed at Lavery Field. Donations will benefit the Woodbury Steelers Football team.

**Green Team Committee:**

Councilwoman Tierney announced that the Green Team will hold a public meeting on February 9, 2015 to discuss Woodbury's Brownfields properties. The meeting will be advertised and open for public comment.

A motion was made by Tierney, seconded by Johnson and unanimously approved to use \$750.00 from the Recycling Tonnage Grant for a Shred event on April 11th.

**Community Development Committee:**

**#2223-15 - An Ordinance of the City of Woodbury Amending the Code of the City of Woodbury Amending Chapter 55 "Alcoholic Beverages" Creating Section 55-10 "Social Affairs Permits"**

Councilwoman Floyd presented the above-titled ordinance for first reading.

The City Clerk read the title of the ordinance.

On motion of Councilwoman Floyd, seconded by Councilman Johnson and unanimously approved on first reading the ordinance was ordered to be advertised according to law, to come up for second reading, public hearing and final adoption at the Regularly scheduled meeting of Mayor and Council on February 10, 2015.

**Parks & Recreation Committee:**

Councilman Johnson announced that there will be a Parks and Recreation Committee Meeting at 6:00 pm on January 28.

**Property Maintenance/City Beautification Committee:**

Councilman Reddin stated that he is investigating various programs that may benefit our City. He has talked with the WHS Ecology Club about a program to collect plastic shopping bags for recycling. For every 40,000 bags we can obtain a park bench constructed of TREX lumber. Also, he along with Tierney, Johnson and Parker participated in the Martin Luther King Day of Service. He is planning to attend a Workshop in February about the cleanup of Abandoned Properties along with John Leech and Mike Theokas.

**City Clerk's Report**

Mr. Duffield advised that the JIF Training for Elected Officials is available. For each official who participates, the City receives \$250 credit toward our JIF premium.

**Economic Development Director's Report:**

Randi Woerner announced the opening of Sweet Pea's Soul Food restaurant at 43 S. Broad Street. She also advised that Rite Aid will be moving into the vacant Walgreen's location at the end of February. Lastly she continued to promote the Shop Woodbury incentive program.

**Police Chief:**

Councilwoman Floyd questioned Chief Merinuk about ice skating on our lakes and whether the Police inspected and approved the ice for skating. Chief Merinuk responded that there is no reliable way to ensure the ice is safe so we do not allow it.

**Chief Financial Officer**

Mr. Law advised that the 2015 Annual Financial Statement and Budget are being prepared and welcomed any questions Council may have.

**Library**

Jean Wipf distributed the Library's Calendar of Events for February and said we've received a grant for Civil War programs through Rowan College Gloucester of County.

**Public Works Department**

Rich Leidy mentioned street light repairs and upgrades on Carpenter St and Woodbury Manor. He also announced that an NJDOT engineering firm will begin studying the utility lines that cross the Broad Street bridge over the Woodbury Lake in anticipation of repairs or replacement of the bridge.

## **Administrator**

Mr. Theokas thanked the Fire Department, Josh Gartner; and City Hall Office Staff for conducting the annual Rabies Clinic on January 24. It was a successful event with over 100 animals vaccinated and licensed that day.

## **Open to the Public**

Nick Dellarova of 559 Park Drive and a Board Member of Main Street Woodbury came forward to inquire whether Council has made a decision about using our \$40,000 Economic Development grant from the County to fund Main Street's budget. Main Street Woodbury counts on that grant to pay the Executive Director's salary and without it they may not be able to afford a full time Director, which in turn would be detrimental to the success of Main Street's events scheduled for this year.

President Trovato and Mayor Volk responded that the City applauds Main Street's efforts. The City has used their grant to support Main Street for the past fifteen years. However, from another perspective, the City has a full time Economic Development Director who has similar responsibilities. The City may have to reconsider how to most effectively use our limited funds.

Councilman Swanson interjected that there are at least four volunteer groups working to revitalize the City of Woodbury. It does not seem fair to the others that only Main Street is getting the grant money.

Hearing no one else, on motion of Parker, seconded by Johnson, the Public Portion was closed and the Regular Order of Business was resumed.

On motion of Parker, seconded by Swanson and unanimously approved the Regular Order of Business was suspended at 8:01 pm for Executive Session.

## **--EXECUTIVE SESSION--**

On motion of Parker, seconded by Tierney, and unanimously approved the Regular Order of Business was resumed at 8:44 pm.

## **Resolution #15-55 – Resolution Authorizing Department of Community Affairs Filings**

Councilman Fleming presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Fleming, seconded by Councilwoman Parker the resolution was unanimously approved by voice vote.

## **Adjournment**

There being no other business before Council, on motion of Councilwoman Tierney seconded by Councilman Fleming and unanimously approved the meeting was adjourned at 8:47 pm.

Respectfully submitted,

**ROY A. DUFFIELD**  
City Clerk

**Other Officials Present**

Administrator: Michael Theokas  
Chief Financial Officer: Robert Law  
City Clerk: Roy Duffield  
Economic Development Director: Randi Woerner  
Emergency Mgmt Officer: Joe Buono  
Librarian: Jean Wipf  
Main Street Director: Mary Carter  
Police: Chief Reed Merinuk, Captain Ryan  
Public Works Director: Rich Leidy  
Solicitor: Charles Fiore, Esquire