

**MINUTES OF THE REGULAR COUNCIL MEETING OF
JANUARY 14, 2014**

Pledge of Allegiance

The Meeting was opened by President Fleming at 7:30 PM with the Pledge of Allegiance in Council Chambers at Woodbury City Hall, 33 Delaware Street, Woodbury.

Invocation

Reverend Robert Moore of Macedonia Baptist Church gave the Invocation.

Open Public Meeting Statement

The City Clerk stated that due notice had been given to both the public and the press by posting and publication of Resolution #14-05 adopted at the Reorganizational Meeting of Mayor and Council on January 6, 2014, and was posted on our website.

Roll Call

Present: Tierney, Swanson, Trovato, Lockman, Parker, Carter, Johnson, President Fleming and Mayor Volk

Absent: Hock (away on business)

Approval of Minutes

On motion of Councilwoman Tierney, seconded by Councilwoman Carter, the minutes of the regular meeting of December 30, 2013 and the reorganizational meeting of January 6, 2014 were approved as submitted. Councilman Swanson abstained from the vote on the January 6, 2014 minutes; all others voted in favor.

President of Council

President Fleming advised that he, Mike Theokas, Mayor Volk, and Mr. Burris the redeveloper of the Woodbury Country Club property attended a Gloucester County Planning Board meeting. They have some issues regarding the traffic study and we are hoping to resolve them and move forward with this project in the very near future.

Also, President Fleming announced changes in the Council Committee assignments for this year. The committees will be (chair listed first):

Finance & Administration: Swanson, Trovato, Lockman
Community Development: Johnson, Lockman, Carter
Public Works/Parks & Recreation: Parker, Swanson, Trovato
Property: Lockman, Parker, Johnson
Public Safety: Carter, Hock, Parker
Community Relations: Tierney, Johnson, Hock
Economic Development: Trovato, Tierney, Swanson
Environmental/Green Acres: Hock, Carter, Tierney

Open to the Public for Agenda Items

On motion of Councilman Swanson, seconded by Councilwoman Parker and unanimously approved the Regular Order of Business was suspended and the floor was opened to the Public for Agenda Items Only.

Seeing no one, on motion of Councilwoman Tierney, seconded by Councilman Lockman and unanimously approved the Public Portion was closed and the Regular Order of Business was resumed.

Finance & Administration

Resolution #14-43 – Resolution Authorizing the Execution of Professional Contracts

Councilman Swanson presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Swanson, seconded by Councilwoman Parker and unanimously approved the resolution was adopted by voice vote.

Vouchers

On motion of Councilman Swanson, seconded by Councilman Lockman, the vouchers as presented and certified were authorized paid. Councilman Swanson voted against the motion; all others voted in favor.

Public Safety

Councilwoman Carter had nothing to report for this committee

Public Works/Utilities

Councilwoman Parker had nothing to report for this committee.

Economic Development

Councilman Trovato advised that this committee had their first meeting of the new year. He received a call from John Graham of Inspira Hospital requesting a meeting to further discuss a better working arrangement between our two entities. The meeting is scheduled for January 17th and he will advise Council of the outcome.

Parks and Recreation/Community Relations

Councilwoman Tierney had nothing to report for this Committee.

Environmental/Green Acres

In Councilman Hock's absence, Councilwoman Tierney advised that the Green Team met on January 6, 2014 and submitted the final draft of the tree ordinance to the City Solicitor to review before it is presented to Council. Also, the energy audit was conducted of City Hall, Fire House and Library and they will provide a report in 60 days.

Resolution # 14-42 – Resolution of the City of Woodbury Reappointing a Green Team Advisory Committee for 2014

Councilwoman Tierney presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilwoman Tierney, seconded by Councilman Swanson, and unanimously approved the resolution was adopted by voice vote.

Community Development

Resolution #14-44 – Resolution of the City of Woodbury Authorizing Submission of Strategic Plan for the Woodbury Municipal Alliance Grant for FY 2014

Councilman Johnson presented the above-titled resolution.

The City Clerk read the title of the resolution.

On motion of Councilman Johnson, seconded by Councilwoman Parker, and unanimously approved the resolution was adopted by voice vote.

Property

Councilman Lockman announced that this year his Committee will work even more aggressively on property maintenance problems and abandoned properties.

New Business

President Fleming inquired if anyone would be interested in serving on the Committee for Shared Services with the School. Councilmembers Johnson, Tierney, Parker, and Carter volunteered to serve on this committee. Mr. Theokas advised the next meeting is scheduled for February 7th at the school at 4:00 pm.

Reports:

Mayor

Mayor Volk thanked Fire Marshall Buono, Police Chief Merinuk, Housing Officer Leech, Sgt. Pitzo, Mike Theokas, and Dave Swanson and the staff of the Woodbury Mews for their hard work in relation to the events at Woodbury Court Apartments, 240 S. Broad St. Last week, the City had to re-locate several families due to a lack of heat at that property. These individuals found themselves homeless because of this situation and the City had to find shelter for about 35 people who could not stay with family members.

Mr. Theokas advised that the Woodbury Mews opened their facility for two days to house those individuals until other arrangements could be made. The Management at the Woodbury Mews was extremely helpful in this situation and should be commended for their generous assistance. Our Public Works Department was also instrumental in transporting the residents to the Woodbury Mews.

Clerk

Mr. Duffield advised that the state is devising a new procedure for filing the annual Financial Disclosure Forms. No action is required until further notice.

Also, Bowman and Company will be conducting a Budget & Finance seminar on January 23rd. If anyone wishes to attend please contact Mr. Duffield.

Economic Development

Randi Woerner gave brief updates on several projects she is working on:
48 N Broad St, former Masonic Lodge has permits to begin construction;
Working on an RFP to seek redevelopers for the Downtown Redevelopment Zone;
Will be seeking a Forestry Management Co. which will be funded by a 2010 grant;
Direct Install program is underway and over 262 property owners have been notified;
Researching a tax incentive plan for our residents;
Revisions to our sign ordinance will be sent to Planning/Zoning Board for their review;
Reviewing our Master Plan;
Working on new banners for Broad Street;
A Rowan University intern is working with Tiki-Tiki to develop a business inventory;
2 ribbon cutting ceremonies for new businesses are planned;
February 3 for Monica Scott Therapy, Tiana's, and Tire Corral, and
February 5 for Express Pros, 215 Motoring, and Bo Ne';
A resident is preparing a city newsletter for distribution.

Library

Jean Wipf, Library Director informed of their upcoming activities and acknowledged all the help she received through the Municipal Alliance Grant. She also expressed appreciation for all of Randi Woerner's efforts for the City.

Public Works

Rich Leidy gave updates on leaf collection schedule, and will evaluate various intersections in the City for any needed repairs or upgrades.

Engineer's Report

Mr. Breier sent his report to Council and is available if anyone has questions.

Police

Chief Merinuk had nothing to report at this time.

Main Street

Interim Director Mary Carter advised of a Seminar being held on March 14th by Main Street NJ for local businesses that may be having difficulties.

School Board

Board Member Curtis Campbell informed Council that they are still looking to fill the seat left vacant by Councilman Ted Johnson's resignation.

Administrator

Mr. Theokas advised he has met with the Architect and Police Chief to discuss the renovations to 220 S. Broad Street.

Mr. Law and Mr. Theokas are currently working on the budget and planning to have it available for the Finance Committee before the February 11th meeting.

Mr. Theokas and Mr. Law are working on some changes to the Personnel Policy which will be coming before Council in the near future.

Also, there is a Cell Tower company looking for a site in Woodbury; we are currently looking for the best location and will keep Council informed.

Public

On motion of Councilman Trovato, seconded by Councilman Lockman, and unanimously approved the Regular Order of Business was suspended and the floor was opened to the Public for Non-Agenda Items.

Seeing no one, on motion of Councilman Trovato, seconded by Councilman Swanson, and unanimously approved the Public Portion was closed and the Regular Order of Business was resumed.

Adjournment

There being no further business, on motion of Councilman Swanson, seconded by Councilwoman Parker and unanimously approved the meeting was adjourned at 8:08 pm.

Respectfully submitted,

ROY A. DUFFIELD
City Clerk

Other Officials Present

Administrator: Mike Theokas
City Clerk: Roy Duffield
City Engineer: Paul Brier
Economic Development Director: Randi Woerner
Main Street: Mary Carter, Interim Director
Police: Chief Reed Merinuk
Public Works: Rich Leidy, Manager
Solicitor: James Pierson, Esq.