

MINUTES
141st ANNUAL RE-ORGANIZATION MEETING
OF
THE MAYOR AND CITY COUNCIL OF THE CITY OF WOODBURY

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The City of Woodbury's 141st Reorganization Meeting was called to order by Woodbury City Clerk, Roy A. Duffield, on Tuesday, January 3, 2012 at 6:30 pm in Council Chambers, 33 Delaware Street, Woodbury, N.J..

The Clerk reads the Open Public Meetings Statement.

The Invocation was given by The Reverend Fr. Brian Burgess, S.S.C., Christ Episcopal Church, Woodbury, New Jersey

The Clerk leads the Pledge of Allegiance.

The City Clerk read the results of the General Election.

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RESULTS OF GENERAL ELECTION HELD ON NOVEMBER 8, 2011

COUNCIL - 1st WARD - (Unexpired Term)

David Schrock (D)	219
Francis I. Connor, III (R)	233

COUNCIL - 1ST WARD (Three Year Term)

Patrick D. Pottillo (D)	223
Lester C. Lockman (R)	226

COUNCIL - 2ND WARD

Gwendolyn J. Brown	351
David W. White	232

COUNCIL - 3RD WARD

David Swanson (D)	304
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Introduction by City Clerk of **Francis I. Connor, III**, accompanied by his wife, Elaine Connor and his sons, Frank and Alex. Oath was given by his father Francis I Connor Jr.

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Introduction by City Clerk of **Lester Lockman**. Oath was given by Mayor Harry R. Riskie.

[6:41:48 PM](#)

Introduction by City Clerk of **Gwendolyn J. Brown**, accompanied by her son, Cleatus Kennedy, her brother Jadie Barringer, her sister Charlotte L. Moore, her granddaughter, "Precious" Nina and the Rev. Dr. Samuel Willis. Oath was given by Assemblyman District 5, Gilbert "Whip" Wilson.

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Introduction by City Clerk of **Harry E. Trout**, accompanied by Sandra Beckett and Joseph Brennan Jr. Oath was given by Freeholder Larry Wallace.

Fleming arrives at 6:47pm

[6:49:05 PM](#)

Roll Call by the City Clerk.

Present: Carter, Connor, Lockman, Sloane, Brown, Fleming, Trout, Louis, Tierney and Mayor Riskie.

Clerk called for Nominations of Council President.

Councilman Louis nominates Councilwoman Heather Tierney. No one else was nominated.

On motion of Councilman Louis, seconded by Councilman Sloane, Councilwoman Tierney was unanimously voted to take the position of President of Council.

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Introduction and swearing in of **Council President Heather Tierney** by Michael A. Aimino, Esq., accompanied by husband John and son Jack Tierney.

Council President Tierney introduced honored guests which included; Former Mayor Don Sanderson, Former Councilpersons: David Strout and Jadie Barringer; Freeholder Larry Wallace, Former County Sheriff Chuck Gill and Assemblyman Gilbert “Whip” Wilson

President Tierney delivers the annual message.

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Council President Tierney appoints Council Committees.

<u>Committee</u>	<u>Chairperson</u>	<u>1st Alt.</u>	<u>2nd Alt.</u>
Finance	Louis	Connor	Fleming
Economic Development	Trout	Louis	Fleming
Public Safety	Connor	Louis	Sloane
Property	Lockman	Trout	Sloane
Public Works	Fleming	Lockman	Carter
Community Development	Brown	Trout	Carter
Personnel	Sloane	Connor	Brown
Green Acres/ Environmental Parks & Rec	Carter	Lockman	Brown

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RESOLUTIONS

#12-01 -resolution Ratifying and Confirming Motion Fixing Time of the Annual Meeting of the Mayor and Council of the City of Woodbury

for the Year 2012

Introduced by Councilperson Carter, seconded by Councilperson Connor.

Unanimously approved via voice vote.

#12-02 - Resolution Establishing the Rules and Regulations of the City of Woodbury for the Year 2012

Introduced by Councilperson Connor, seconded by Councilperson Lockman.

Unanimously approved via voice vote.

#12-03 - Resolution Designating a President “Pro Tempore” of the City Council of the City of Woodbury With Full Authority to Act in All Matters as the President During Periods of Absence from the City of President Heather S. Tierney

Introduced by Councilperson Lockman, seconded by Councilperson Sloane.

Unanimously approved via voice vote

#12-04 -Resolution to Adopt a Temporary Budget for the Year 2012

Introduced by Councilperson Sloane, seconded by Councilperson Brown.

Unanimously approved via voice vote

#12-05 - Resolution Establishing the Schedule of Regular Meetings of City Council of the City of Woodbury for the Legislative Year 2012

Introduced by Councilperson Brown, seconded by Councilperson Fleming.

Unanimously approved via voice vote

#12-06 - Resolution Fixing the Sum to be Charged for Notice of Public Meetings

Introduced by Councilperson Fleming, seconded by Councilperson Trout.

Unanimously approved via voice vote.

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#12-07 - Resolution Designating Depositories of Funds of the City of Woodbury

Introduced by Councilperson Trout, seconded by Councilperson Louis.

Unanimously approved via voice vote

#12-08 - Resolution Designating the Gloucester County Times and the Courier Post as the Official Newspapers for Notices of Public Meetings

Introduced by Councilperson Louis, seconded by Councilperson Carter.

Unanimously approved via voice vote.

#12-10 - Resolution Appointing Tax Search Officer for the City of Woodbury

Introduced by Councilperson Carter, seconded by Councilperson Connor.

Unanimously approved via voice vote.

#12-11 - Resolution Appointing Grant Coordinator and Grant Treasurer for the City of Woodbury

Introduced by Councilperson Connor, seconded by Councilperson Lockman.

Unanimously approved via voice vote.

#12-12 Resolution Appointing Signatories for Banking Institutions

Introduced by Councilperson Lockman, seconded by Councilperson Sloane.

Unanimously approved via voice vote.

#12-13 - Resolution Appointing Deputy Court Administrators

Introduced by Councilperson Sloane, seconded by Councilperson Brown.

Unanimously approved via voice vote.

#12-14 - Resolution Appointing Part Time Deputy Court Administrators

Introduced by Councilperson Brown, seconded by Councilperson Fleming.

Unanimously approved via voice vote.

#12-15 - Resolution Appointing Housing Inspectors for the City of Woodbury

Introduced by Councilperson Fleming, seconded by Councilperson Trout.

Unanimously approved via voice vote.

#12-16 - Resolution Appointing Assistant Building Inspectors for the City of Woodbury

Introduced by Councilperson Trout, seconded by Councilperson Louis.

Unanimously approved via voice vote.

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#12-17 - Resolution Appointing Members to the City of Woodbury Board of Health

Introduced by Councilperson Louis, seconded by Councilperson Carter.

Unanimously approved via voice vote.

#12-18 - Resolution Appointing Councilperson to the Planning Board of the City of Woodbury

Introduced by Councilperson Carter, seconded by Councilperson Conner.

Unanimously approved via voice vote.

#12-19 - Resolution Designating a Director for the Woodbury Public Library

Introduced by Councilperson Connor, seconded by Councilperson Lockman.

Unanimously approved via voice vote.

#12-20 Resolution Appointing a Director for the Community Service Program for the City of Woodbury

Introduced by Councilperson Lockman, seconded by Councilperson Sloane.

Unanimously approved via voice vote.

#12-21 - Resolution Appointing Assistant Municipal Finance Officers for the City of Woodbury

Introduced by Councilperson Sloane, seconded by Councilperson Brown.

Unanimously approved via voice vote.

#12-22 - Resolution Appointing Planning/Zoning Board Administrator for the City of Woodbury

Introduced by Councilperson Brown, seconded by Councilperson Fleming.

Unanimously approved via voice vote.

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#12-23 - Resolution Appointing Zoning Officer for the City of Woodbury

Introduced by Councilperson Fleming, seconded by Councilperson Trout.

Unanimously approved via voice vote.

#12-24 - Resolution Authorizing Tax Assessor to Act as Agent for the City of Woodbury for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District for the Tax Year 2012

Introduced by Councilperson Trout, seconded by Councilperson Louis.

Unanimously approved via voice vote.

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#12-25 - Resolution Fixing Interest Rate for Delinquency in Payment of Taxes and/or Water and Sewer Billings and Fixing the Rate of Interest to be Charged on Assessment Installments

Introduced by Councilperson Louis, seconded by Councilperson Carter.

Unanimously approved via voice vote.

#12-26 - Resolution Appointing Fund Commissioner for the Municipal Joint Insurance Fund

Introduced by Councilperson Carter, seconded by Councilperson Connor.

Unanimously approved via voice vote.

#12-27 - Resolution Appointing An Alternate Fund Commissioner for the Municipal Joint Insurance Fund

Introduced by Councilperson Connor, seconded by Councilperson Lockman.

Unanimously approved via voice vote.

#12-28 - Resolution Appointing a Safety Coordinator for the Municipal Joint Insurance Fund

Introduced by Councilperson Lockman, seconded by Councilperson Sloane.

Unanimously approved via voice vote.

#12-29 - Resolution Appointing Director of Parks and Recreation for the City of Woodbury

Introduced by Councilperson Sloane, seconded by Councilperson Brown.

Unanimously approved via voice vote.

#12-30 - Resolution Designating a Solicitor for the City of Woodbury

Introduced by Councilperson Brown, seconded by Councilperson Fleming.

Unanimously approved via voice vote.

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#12-31 - Resolution Appointing a Prosecutor for the City of Woodbury

Introduced by Councilperson Fleming, seconded by Councilperson Trout.

Unanimously approved via voice vote.

#12-32 - Resolution Appointing a Public Defender

Introduced by Councilperson Trout, seconded by Councilperson Louis.

Unanimously approved via voice vote.

#12-33 - Resolution Appointing an Auditor for the City of Woodbury

Introduced by Councilperson Louis, seconded by Councilperson Carter.

Unanimously approved via voice vote.

#12-34 - Resolution Appointing an Engineer for the City of Woodbury

Introduced by Councilperson Carter, seconded by Councilperson Connor.

Unanimously approved via voice vote.

#12-35 - Resolution Appointing Bond Counsel for the City of Woodbury

Introduced by Councilperson Connor, seconded by Councilperson Lockman.

Unanimously approved via voice vote.

#12-36 - Resolution Appointing Computer Consulting Services for the City of Woodbury Police Department

Introduced by Councilperson Lockman, seconded by Councilperson Sloane.

Unanimously approved via voice vote.

#12-37 - Resolution Appointing Labor Counsel for the City of Woodbury

Introduced by Councilperson Sloane, seconded by Councilperson Brown.

Unanimously approved via voice vote.

#12-38 - Resolution Authorizing an Award and Execution of a Contract for Professional Services for Harry Haushalter for Tax Court Litigation Issues for An Amount Not to Exceed \$8,000.00

Introduced by Councilperson Brown, seconded by Councilperson Fleming.

Unanimously approved via voice vote.

#12-39 - Resolution Appointing Grant Consultant for the City of Woodbury

Introduced by Councilperson Fleming, seconded by Councilperson Trout.

Unanimously approved via voice vote.

#12-40 - Resolution Authorizing a Shared Services Agreement with the Woodbury Public School District for the Provision of Computer Consulting Services

Introduced by Councilperson Trout, seconded by Councilperson Louis.

Unanimously approved via voice vote.

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#12-41 - Resolution to Adopt a Cash Management Plan and Internal Control Procedures

Introduced by Councilperson Louis, seconded by Councilperson Carter.

Unanimously approved via voice vote.

#12-42 - Resolution Appointing Insurance Agent for the City of Woodbury and Risk Management Consultant for the Gloucester, Salem and Cumberland County Municipal Joint Insurance Fund

Introduced by Councilperson Carter, seconded by Councilperson Lockman.

Unanimously approved via voice vote.

#12-43 - Resolution Designating Special Redevelopment Counsel for the City of Woodbury

Introduced by Councilperson Lockman, seconded by Councilperson Sloane.

Unanimously approved via voice vote.

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Mayor Riskie delivered his annual message.

[7:28:43 PM](#)

Mayor Riskie makes the following appointments.

Planning/Zoning Board

Ryan Langi - 4th Alt.	4 year term ending 12/31/2015
Thomas Haas – 1 st alt.	4 year term ending 12/31/2015

Library - Board of Trustees –

Dianne Sloane (Mayor's Alt.)	Term ending 12/31/2012
Kate Larkey	5 year term ending 12/31/2016
Margaret Plunkett	5 year term ending 12/31/2016
Cheryl Slack	5 year term ending 12/31/2016

Historic Preservation Commission

Thomas Haas Class "A" 4 year term ending 12/31/2015
David Schmid Class "C" 2 year term ending 12/31/2013
Jacqueline Knight Class "C" 2 year term ending 12/31/2013

On motion of Councilperson Trout, seconded by Councilperson Connor, the Mayor's appointments were approved.

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Public

On motion of Councilman Sloane, seconded by Councilman Trout, the floor was opened to the Public.

On motion of Councilman Louis, seconded by Councilman Sloane, the floor was closed.

[7:30:51 PM](#)

Adjournment

On motion of Councilperson Sloane, seconded by Councilperson Trout, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Roy A. Duffield

OTHER OFFICIALS PRESENT

Administrator: Karl Kinkler
Chief Financial Officer: Robert Law
Code Enforcement: John Leech Housing Inspector
Economic Development Director: Ronda Abbruzzesse
Police Chief: Reed A. Merinuk
Police Captain: Tim Sheehan
Police Lieutenant: Stephen E. Cope
Solicitor: Michael Aimino, Esquire
Tax Assessor: Roy Duffield