

Zoning Verification Application

Please Read the Following

There are different zoning districts and certain districts only allow certain type of business operations in that district.

The zoning verification application is to verify the type of business the applicant would like to open is allowed in the particular zoning district.

Please print all information clearly.

All areas on application must be completed, if not, application is incomplete and will be returned. **Section A- 1 & 2** must be completed by property owner or authorized agent; **Section B- 1 thru 10** may be completed by property owner/authorized agent or proposed tenant.

The application is \$ 5.00 and due with application. Cash OR check accepted. Checks are made payable **to** City of Woodbury.

Once review has been completed, you will receive a notice of approval **OR** denial by mail **OR** fax if a number is provided.

If you have any questions, please contact our office.

Thank you.

Note:

If a change of use analysis and/or construction permit(s) are required, these items **are regulated and governed by** the State of New Jersey D C A – UCC.

The local Code / Construction offices just enforce the regulations.

Application for Zoning Verification / Permit

Application Fee \$ 5. 00 DUE at time application submitted

*** PRINT ALL INFORMATION CLEARLY ***

All interested business must complete this application to ensure the proposed type of business is allowed in the district you have chosen.

Woodbury - Westville - Wenonah - Woodbury Heights

READ - All sections of application **MUST BE completed** in full!

A. Section A - 1 & 2 to be completed by **Property owner /Agent**

B. Section B - 1 thru 10: to be complete by **Owner/agent OR Proposed Tenant**

Site Address of premises requesting zoning verification / permit on :

_____ Unit # _____, **BI#** _____ **L#** _____
Bldg # Street

Section A:

1. **Property Owner's Name:** _____

Property Owner's Corporation, LLC Name: _____

Mailing Address, if different: _____

Phone: _____ Cell: _____ Fax: _____

Authorized Agent's Name: _____

Company Name (Realty, Law firm, ect....) _____

Address if different : _____

Phone: _____ Cell: _____ Fax: _____

2. I, _____ authorized agent for owner / owner of property give permission for proposed tenant to use proposed portion of this building **and** give **authorization** to obtain & due construction permits & work as necessary :

* **Signature of property owner or authorized agent** _____

SECTION B:

1. **Applicant Name:** Person _____ Not Company _____

Mailing Address: other then site address _____
Street Town Zip

Phone: _____ Cell: _____ Fax: _____

2. State **PRIOR USE(S)** of premises: _____

3. **If premise is vacant**, state length of time _____

4. **Indicate on survey any existing** and/or proposed off street parking

5. **Proposed Tenant (Business owner) Name:** _____

Mailing address **other than site:** _____

Street Town Zip
Phone: _____ Cell: _____ Fax: _____

6. **Proposed Business** Name: _____

7. **Proposed type of Business:** _____

8. **Describe in detail** the activity to be conducted in the principal building and any accessory buildings:

9. Has the above premises been the subject of any prior application to the Planning Board or Zoning Board of Adjustments ?
___Yes ___No, **If yes**, date appeared before board _____

10. _____
Signature of Applicant **Print Name**

* **Check where to Mail correspondence to:** ___Property Agent; ___Property Owner; ___Proposed Tenant

OFFICE USE: DATE Application Received: _____ & Paid ___Cash ___Check _____

FOR OFFICE USE ONLY

Payment : Date Paid _____ : Paid by _____ Cash _____ Check # _____

This application has been :

	Approved	
	Denied-Code Section # _____ Reason:	
	Change of Use Analysis required: Under the State of NJ Uniform Construction Code Shall, Shall be conducted by a NJ Licensed Arch	
	Historic Preservation Commission Approval _____ Required ; _____ Applied for ; _____ Granted	

Signature of Zoning Official – John Leech

DATE

APPLICATION FEE: \$ 5.00 due
at time of application is submitted